

Chester Township Board of Trustees Regular Meeting Agenda

*** Thursday, April 4, 2024, at 4:30 P. M. ***

Call to Order
 Roll Call
 Pledge of Allegiance

Leading Motion #: 2024-150

2024-_____ Move to enter an executive session pursuant to Ohio Revised Code 121.22 (G) (1) to consider the appointment, employment, or compensation of a public employee.

Moved by: _____ Second _____ Comments: Yes/No

ROLL CALL VOTE: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

- Attorney Jeremy Iosue / Limited Home Rule Presentation
- Pam Pastoric / Ghost Army Memorial Day Discussion
- Mr. Rice, Superintendent - Geauga County Board of DD Presentation

Public Comments/Questions

Township Administrator

- Update on Pickleball Courts discussion with Park Board on March 22, 2024
- Electronic Sign

Department Business – Road

2024-_____ Move to approve and award the bids for the furnishing and delivery of various road materials to the lowest or best bidders as recommended by the Road Superintendent and documented in the table below, and sign and enter contract with Arms Trucking Company and Allied Corporation.

Moved by: _____ Second _____ Comments: Yes/No

Vote: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

2024 Material Bid Tab			concrete		LIMESTONE						CLAY	ICE CONTROL		ASPHALT		RIP-RAP MATL			
BD#	Company Name	Bond or Check	LSM	MS	4	8	9	57	411	304	9 Gravel	Ice Grit	301	448-1Sur	448-2 Inter	Type B	Type C	Type D	
1	Arms Trucking	Bond			\$31.75	\$32.25			\$26.95	\$25.70	\$18.95		\$23.50				\$62.50	\$56.50	\$54.75
2	Shelly Materials	Bond			\$35.95	n/a			\$29.55	\$27.55	n/a		n/a				\$65.75	\$65.75	\$62.45
3	Allied	Bond											\$76.00	\$87.25	\$78.00				
4	Cuyahoga Asphalt Materials	Bond											\$78.00	\$90.00	\$80.00				
5	Kokosing Materials	Bond											\$78.00	\$90.00	\$80.00				

2024-_____ Move to approve pursuant to Ohio Revised Code 505.10 (A) (7) the disposal of a 2010 and a 2013 Stihl BR600 Backpack Blowers. Said equipment is obsolete and has minimum value and will be sold at auction using GovDeals or will be salvaged.

Moved by: _____ Second _____ Comments: Yes/No

Vote: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

2024-_____ Move to approve Road Department expenditures as listed below.

Moved by: _____ Second _____ Comments: Yes/No

Vote: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

PO #	Type	Amount	Payable To	Purpose
156-2024	Reg	\$2,400.00	Kalida	Lift Cylinder Truck #3
157-2024	Reg	\$2,140.00	McLean	Crack Machine Wand
159-2024	Reg	\$6,000.00	Casper Cleaning Company	Cleaning Services
160-2024	Reg	\$3,750.00	Geauga Concrete	Concrete Material
161-2024	Reg	\$750.00	Iron Man Supply LLC	Other Expenses
162-2024	Reg	\$2,000.00	Englefield, Inc.	Operating Supplies
163-2024	Reg	\$3,000.00	Turney Home & Auto	Supplies
164-2024	Reg	\$4,000.00	UNIFIRST	Safety Jackets
165-2024	Reg	\$1,800.00	Verizon Connect NFW, Inc	GPS
166-2024	Reg	\$600.00	Staples	Office Supplies
167-2024	Reg	\$6,000.00	Village Outdoors LTD	Supplies & Materials
176-2024	Reg	\$13,709.02	ALRO Steel Corp.	Road Plates

2024-_____ Move to approve, per Ohio Revised Code 505.10 (A) (7) the sale of the following equipment from the Chester Township Road Department; 1 - GenPro portable generator and 2-Stihl BR 600 backpack blowers to be offered for public sale on Govdeals.com or alternative advertising websites, etc. with reserve pricing to be determined by the Road Superintendent.

Move to approve Road Department expenditures as listed below.

Moved by: _____ Second _____ Comments: Yes/No

Vote: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

2024-_____ Move the advertising for a Grounds Seasonal Worker within the Geauga Maple Leaf, Chesterland News, indeed.com and on the Township website with applications due at Chester Town Hall by 4:00 PM on April 26, 2024. Employment is contingent upon successfully passing a pre-employment drug screen and background check.

Move to approve Road Department expenditures as listed below.

Moved by: _____ Second _____ Comments: Yes/No

Vote: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

2024-_____ Move to approve a check in the amount of \$120.00, from 2031-330-599-0000 Other-Other Expenses to refund materials for mailbox damage to David Boyer at 8810 Mulberry Road Chesterland Ohio 44026

- Steel Plate Discussion
- Pipe Camera Discussion
- Countyline (ROW) Trees south of Wilson Mills, east side of roadway
- Fraser Lane gas main exposed
- Manchester & Avon Intersection
- Willow Hill Driveway Pipes

Department Business – Fire

2024-_____ Move to accept the resignation of EMT/FF Kyle Kerr, effective March 25th, 2024.

Moved by: _____ Second _____ Comments: Yes/No

Vote: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

2024-_____ Move to approve the purchase of a 2016 Ford Explorer Vin #1FM5K8AR9GGA28808 from the City of Highland Heights Fire Department in the amount of \$6500. Funds should be appropriated from fire department account #2281-930-930-0000.

Moved by: _____ Second _____ Comments: Yes/No

Vote: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

2024-_____ Move to approve an agreement between Chester Township Fire Rescue and ESO for fire department incident management software at no cost to Chester Township.

Moved by: _____ Second _____ Comments: Yes/No

Vote: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

Department Business – Police

- Safety Township Registration is open!

2024-_____ Move to approve the purchase of two new 2024 Dodge Durango Police Vehicles from Ganley Village CDJRF, 2115 Mentor Ave. Painesville, Oh. The Purchase Order shall be created from police appropriated line item 2081-760-750-0000 (Motor Vehicles), in the amount of \$79,660.00.

Moved by: _____ Second _____ Comments: Yes/No

Vote: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

2024-_____ Move to approve the purchase and installation of emergency equipment for Chester Twp. Police Vehicles from Hall Public Safety. The Purchase Order shall be created from police appropriated line item 2081-760-750-0302 (Motor Vehicle Accessories), in the amount of \$28,500.00.

Moved by: _____ Second _____ Comments: Yes/No

Vote: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

2024-_____ Move to approve the purchase and installation of vehicle graphics for (2) Chester Twp. Police Vehicles from Fulton Sign & Decal, 7144 Industrial Park. Blvd., Mentor, Oh. 44060. The Purchase Order shall be created from police appropriated line item 2081-760-750-0302 (Motor Vehicle Accessories), in the amount of \$1,550.00.

Moved by: _____ Second _____ Comments: Yes/No

Vote: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

2024_____ Move to approve and authorize the purchase of two (2) Stalker brand radar units in the amount of \$4,208.00. This Purchase Order shall be made payable to Stalker Radar, Applied Concepts Inc., 855 E. Collins Blvd, Richardson, TX 75081, and created from police appropriated line item 2081-210-430-0000 (Small Tools & Equipment).

Moved by: _____ Second _____ Comments: Yes/No

Vote: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

2024_____ Move to approve and authorize the services of J&B Construction and Remodeling LLC, in the amount of \$18,369.00, for the replacement of the police departments exterior doorways and three garage overhead doors. This Purchase Order shall be made payable to J&B Construction and Remodeling LLC, 17417 Tavern Rd, Middlefield, Ohio 44062 and created from police appropriated line item 2081-760-730-0000 (Improvement of Sites).

Moved by: _____ Second _____ Comments: Yes/No

Vote: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

2024_____ Move to approve and authorize the services of Mike Nolan Heating & Cooling LLC, in an amount of \$1,177.75, for the consolidation and replacement of all thermostats in the police department. This Purchase Order shall be made payable to Mike Nolan Heating & Cooling LLC, 9059 Auburn Rd, Chardon, Ohio 44024 and created from police appropriated line item 2081-760-730-0000 (Improvement of Sites).

Moved by: _____ Second _____ Comments: Yes/No

Vote: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

Department Business – Zoning

- April 18th, Public Hearing for Board of Trustees = ZC-2024-2 (Electronic Signs)

New Business

2024-_____ Move to amend the 2024 Chester Township Permanent Appropriations in the amount of \$866,000.00 for the Road, Police & Cemetery Funds, for a new total of \$10,248,458.92.

Moved by: _____ Second _____ Comments: Yes/No

ROLL CALL VOTE: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

2024_____ Move to approve and renew annual Ohio / Geauga Township Association Memberships for both active members, Mr. Richter, Mr. Mazzurco, Mr. Radtke & Mrs. Jarrett, as well as Associate Members, Administrator Purchase, Chief Young, Chief Shaw, Superintendent Onyshko, Assistant Chief Nagy & Zoning Inspector Alusheff. The total cost shall be submitted via check, in the amount of \$490.00.
 Moved by: _____ Second _____ Comments: Yes/No
 Vote: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

2024-_____ Move to approve \$30,727.51 payable to Innovative Companies for 2024 landscaping services in the amounts listed below. Note: this is the second year of a three-year contract.
 Moved by: _____ Second _____ Comments: Yes/No
 Vote: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

Year	Service Period	Parkside Park	Town Hall	Fire Department	TOTAL
2024	April 1- Nov. 30	\$22,672.73	\$4,757.66	\$3,297.12	\$30,727.51

2024_____ Move to approve and sign the NOPEC Energized Community Grant Agreement and the Resolution as amended authorizing all actions necessary to accept the 2024 Northeast Ohio Public Energy Council (NOPEC) energized community grants as provided for in the NECG Grant Program guidelines.
 Moved by: _____ Second _____ Comments: Yes/No
 ROLL CALL VOTE: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

2024_____ Move to approve and sign the Resolution for the Geauga County 9-1-1 Plan, per Ohio Revised Code 128.08 and as provided by the Geauga County 9-1-1 Program Review Committee.
 Moved by: _____ Second _____ Comments: Yes/No
 ROLL CALL VOTE: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

2024-_____ Move to approve, recognize, and commend the following eight individuals and residents of Chester Township, who we honor this evening as recipients of the Girl Scouts “Gold Award”.
 Moved by: _____ Second _____ Comments: Yes/No
 Vote: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

First Name	Last Name	Troop Number	Gold Award Project Title
Emily	Berdis	70470	Creating Bat Houses and an informative sign for the Metroparks
Anna	Gracon	77192	Third Grade Book Club
Caitlin	Mann	70470	Little Free Library
Megan	McGinnis	70470	Implementing Fitness in Nature Through Community Park Sign
Alyssa	Mobley	70379	Pinewood Derby Track
Savannah	Moon	70470	Duck Days
Morgan	Palchick	70470	Tranquility Garden
Emily	Vieira	77192	Preventing the Spread of Invasive Species

2024-_____ Move to approve and sign, after the fact, the proposed engagement letter for legal services, from Mansour Gavin/ LPA, North Point Tower, 1001 Lakeside Ave E Suite 1400, Cleveland, OH 44114.

Moved by: _____ Second _____ Comments: Yes/No

Vote: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

2024-_____ Move to approve, award, and identify the following as designees for Chester Township’s 2024 event sponsorship program, supported by NOPEC totaling \$2,000.00. The dollar amount will be split up equally at \$333.33 each plus one for \$333.34.

Moved by: _____ Second _____ Comments: Yes/No

Vote: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

Designee	Amount
Chesterland Kiwanis	\$ 333.33
Chesterland Rotary	\$ 333.33
Chesterland Perennial Gardeners	\$ 333.33
Chesterland Historical Society	\$ 333.34
Chesterland Lions Club	\$ 333.33
WG Chamber of Commerce	\$ 333.33

Township Park

- Perennial Gardner’s Club / Project

2024-_____ Move to approve the WG High School Softball League use of the baseball diamond at Parkside Park for practice and games from April 4th ,2024, through May 31st, 2024, contingent upon their providing documentation of liability coverage and naming the township as additionally insured.

Moved by: _____ Second _____ Comments: Yes/No

Vote: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

Financial Items

2024-_____ Move to approve the financial transactions below.

Moved by: _____ Second _____ Comments: Yes/No

Vote: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

INTRA-FUND TRANSFERS				
Fund	Amount	From Account	To Account	Purpose
FD	750.00	2111-930-930-0000 Contingencies	2111-220-341-0002	Cell Phones
Gen	\$314.78	1000-930-930-0000 Contingencies	1000-110-314-0702	Cty. Tax Coll Fees
Gen	\$2,134.92	1000-930-930-0000 Contingencies	1000-110-314-0701	Cty Aud / Treas Fees

PURCHASE ORDERS					
Dept	PO #	Type	Amount	Payable To	Purpose
TH/RD	177-2024	Reg	\$3,500.00	French's Concrete	Concrete Bin Blocks
TH/FD/RD	175-2024	Reg	\$4,476.00	AT&T Mobility	Cell Phones
FD/RD	174-2024	Reg	\$72,000.00	Chardon Oil Co, Inc	Fuel
TH/RD/FD	173-2024	Reg	\$2,085.00	LBP Leasing Inc.	Copier Lease
TH/RD/FD	172-2024	Reg	\$2,200.00	Gea. Co. Water Res.	Water / Sewer
TH/RD/FD/P	171-2024	Reg	\$2,095.00	Kimble Recycling	Trash
TH/RD/FD/P	170-2024	Reg	\$51,600.00	Illuminating Co.	Electricity
TH	169-2024	Reg	\$208.04	Amazon	Office Supplies

CHECKS		
Date	Starting No.	Ending No.
04/09/2024	87571	87580
04/04/2024	87581	87582

Fiscal Officer's note: the last check number used on **03/21/24** was **87570**

EFT DIRECT DEPOSITS			
Date	Starting No.	Ending No.	Description
04/04/2024	945-2024	1010-2024	Regular Payroll

ON-LINE PAYMENT VOUCHERS		
Date	Starting No.	Ending No.
04/04/2024	931-2024	942-2024
04/04/2024	1014-2024	1025-2024
04/04/2024	1027-2024	1070-2024

VOUCHERS & WITHHOLDINGS				
Voucher	Payee	Amount	Dated	Description
1012-2024	First National Bank EFTPS	17,940.81	04/09/2024	Employee & employer withholding – Federal
1013-2024	Treasurer, State of Ohio	3,331.34	04/09/2024	Employee & employer withholding – State
1026-2024	Ohio Police & Fire Pension Fund	32,978.07	04/12/2024	Employee & employer withholding – Retirement

Fiscal Officer's Report

Chester Township Bank Reconciliation			
Reconciled date		3/31/2024	
Prior UAN Balance			5,677,690.49
Actual Receipts	+	2,469,736.46	
Transfers for UAN Only	+	2,300,000.00	
Total Receipts	=		4,769,736.46
Payments	-	596,436.89	
Transfers for UAN Only	-	2,300,000.00	
Total Payments	=		2,896,436.89
Adjustments	+		0.00
Adjustments	-		0.00
Current UAN balance as of	3/31/2024		\$7,550,990.06
Other adjusting factors	+		-
Other adjusting factors	-		-
Adjusted UAN balance as of	3/31/2024		\$7,550,990.06
Entered bank balances as of	3/31/2024		\$7,679,768.09
Deposits in transit	+		0.00
Outstanding payments	-		128,778.03
Outstanding adjustments	+		0.00
Outstanding adjustments	-		0.00
Other adjusting factors	+		0.00
Other adjusting factors	-		0.00
Adjusted bank balances as of	3/31/2024		7,550,990.06

Check 0.00

Chester Township Bank Balances			
As of		3/31/2024	
Business Banking			\$400,000.00
FNB Sweep Account			658,674.10
Star Ohio			6,621,093.99
Total			\$7,679,768.09

Check 0.00

2024 _____ Move to approve the following adjustments to Revenue Increases, Revenue Decreases, and an Appropriation Increase, as recommended by the Fiscal Officer.

Moved by: _____ Second _____ Comments: Yes/No

ROLL CALL VOTE: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____

<i>Action</i>	<i>Revenue / Appropriation</i>	<i>Department</i>	<i>Subject</i>	<i>Amount</i>
Revenue Increase	2031-937-0000	Road	Transfer from General Fund	\$100,000.00
Revenue Increase	2081-299-0000	Police	SRO Billing 2024	\$345,000.00
Revenue Increase	2271-539-0000	Police	Enforcement & Education	\$14,700.00
Appropriation Increase	2271-210-318-0000	Police	Training Services (\$14,700 Increase for a new total as shown)	\$15,929.12
Revenue Decrease	2111-892-0000	Fire	Pumper Loan Received in 2023	\$230,000.00
Revenue Decrease	2081-892-0000	Police	Police Misc.	\$100,000.00

Open/Ongoing Items

Township Records Commission
 Senate Capital / State Funding
 Road Department Roof Project
 Finance Meeting, BOT, Fiscal, Department Heads & All Admin Employees
 Celebrate America 250

Upcoming Items/Deadlines

Memorial Day
 BOT Public Hearing / Zoning Amendment / April 18th, 2024 @ 7PM

Discussions

Wreaths Across America / Revolutionary War Veterans
 WG Unity Day – August 24, 2024 (11:00am – 5:00pm)
 Ghost Army Legacy Project
 Government Update – CR 3/21; JM 4/4; KR 4/18; CR 5/2

Executive Session

2024-_____ Move to enter an executive session pursuant to Ohio Revised Code 121.22 (G) (1) to consider the appointment, employment, discipline, or compensation of a public employee(s) and pursuant to Ohio Revised Code 121.22 (G) (2) to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section [505.10](#) of the Revised Code.

Moved by: _____ Second _____ Comments: Yes/No

ROLL CALL VOTE: Craig Richter _____ Joe Mazzurco _____ Ken Radtke _____