

The Chester Township Board of Trustees met in special session **Thursday, February 1, 2024** in the Town Hall Meeting Room at 8:00 A.M. Chairman Craig Richter presided.

**Roll Call:** All Trustees and the Fiscal Officer were present.

**Pledge of Allegiance to the Flag**

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

**Leading Motion #: 2024-51**

2024 Budget / Permanent Appropriation Work Meeting with Department Heads

The Elected Officials and the Department Heads met in a 3 ½ hour work session to discuss the permanent appropriations. Each department budget was reviewed in detail and adjustments were made where appropriate.

**Police Business**

**2024-51.** Mr. Richter moved to approve and authorize the transfer of court fees and fines that total \$5,500.00 that were received by the Township in 2023, from Chardon Municipal Court & the Geauga County Court of Common Pleas. This request is being made to offset the cost of laboratory fees incurred during the investigative process. It is requested that these funds are transferred from the Townships General Fund to the Police Departments available revenue in budget year 2024. Mr. Mazzurco seconded.

**Roll Call Vote:** Mr. Richter, yes; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

**Executive Session**

**2024-52.** Mr. Richter moved to approve to enter into executive session at 10:33 A.M. pursuant to Ohio Revised Code 121.22 (G) (1) to consider the appointment, employment, promotion, or compensation of a public employee(s). Mr. Mazzurco seconded.

**Roll Call Vote:** Mr. Richter, yes; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

Invited into the executive session is Patricia Jarrett Fiscal Officer, Mark Purchase Township Administrator, and Fire Chief William Shaw. The board reentered public session at 11:30 A.M. Chief Shaw left the executive session at 11:02 A.M. No motions came out regarding the executive session.

**Financial**

There was a receipt issued showing money was deposited into to the Police Department Fund that should have been deposited into the Fire Department fund. The motion below is making the correction.

**2024-53.** Mr. Richter to approve the following 2024 Fund Balance Adjustment due to a posting error in November, 2023 for the funds received from the Ohio Department of Commerce, Division of State Fire Marshal for a new pumper truck. Revenue Adjustment Increase Fire Department Fund 2111 \$239,285.84 Revenue Adjustment Decrease Police Department Fund 2081 \$239,285.84.

Mr. Mazzurco seconded.

**Roll Call Vote:** Mr. Richter, yes; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

**ADJOURNMENT:**

There being no further business before the Board, Mr. Richter adjourned the meeting at 11:33 A.M.

Respectfully submitted,

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Patricia Jarrett, Fiscal Officer

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2-8-2024 – motion # 2024-61

Approval Date

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Craig Richter, Chairman

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Joseph C. Mazzurco, Vice-Chairman

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Ken Radtke, Jr., Trustee