

The Chester Township Board of Trustees met in regular session **Thursday, July 27, 2023**  
in the Town Hall Meeting Room at 6:31 P.M. Vice Chairman Joe Mazzurco presided.

**Roll Call:** Present: Trustee Mazzurco, Trustee Radtke, Fiscal Officer Jarrett  
Absent: Trustee Craig Richter

**Pledge of Allegiance to the Flag**

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

**Leading Motion #: 2023- 282**

Chris Wincek, Jr., President of the Geauga West Rotary Club spoke about a fund-raising project. The project would allow the public to purchase small bricks along the walkway and around the gazebo at Parkside Park. The cost would range from \$75 to \$125 per brick depending on the engraving size. Mr. Wincek reminded the Board that the Rotary Club depends on community donations to fund many projects. He would like to promote selling the bricks at the Unity Day celebration.

**Public Comments/Questions**

No comments or questions from the public.

**Department Business – Road**

**2023-282.** Mr. Mazzurco moved to approve the promotion of Justin Salo to a full time Road Worker I at the rate of \$23.42 per hour starting 7.30.2023. Mr. Radtke seconded.  
Vote: Mr. Richter, absent; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

Justin Salo obtained his CDL.

**2023-283.** Mr. Mazzurco moved to approve a PO for Cleveland Plumbing \$10,000.00 using account number 2031-420-0000 Operating Supplies for additional pipe supplies. Mr. Radtke seconded.  
Vote: Mr. Richter, absent; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

**Department Business – Fire**

**2023-284.** Mr. Mazzurco moved to approve after-the-fact a medical leave of absence for part-time PM/FF Nick Sanvido beginning July 24, 2023 ending October 24, 2023. Mr. Radtke seconded.  
Vote: Mr. Richter, absent; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

**2023-285.** Mr. Mazzurco moved to approve the purchase of two (2) HP desktop computers in the amount of \$2,530.00 from MNJ Technologies using account 2111-760-740-0315. This purchase is to replace outdated computers that do not meet County ADP requirements. Mr. Radtke seconded.  
Vote: Mr. Richter, absent; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

### **Department Business – Police**

**2023-286.** Mr. Mazzurco moved to approve the GovDeals auction of a 2011 Chevy Equinox (VIN# 2CNFLCEC4B6464453), which has been awarded via forfeiture to the Chester Twp. Police Department, through the Geauga County Court of Common Pleas. Monies raised from this auction will be filed accordingly with the Chester Twp. Fiscal Officer. Mr. Radtke seconded.

Vote: Mr. Richter, absent; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

**2023-287.** Mr. Mazzurco moved to approve the GovDeals auction of Chester Twp. Police Vehicle C-3 (VIN# 1FM5K8AR2GGB54105). Monies raised from this auction will be filed accordingly with the Chester Twp. Fiscal Officer. Mr. Radtke seconded.

Vote: Mr. Richter, absent; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

**2023-288.** Mr. Mazzurco moved to approve the purchase of the following: (18) ballistic helmets @ \$5,929.20 (HighCom Armor), (18) sets of rifle rated body armor @ \$12,758.40 (HighCom Armor) and (18) medical kits @ \$1,408.25 for our active shooter response kits. \*\$20,095.85 from appropriated line-item Small Tools and Equipment - 2081-210-430-0000. Mr. Radtke seconded.

Vote: Mr. Richter, absent; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

Note that \$13,000 is coming from Blue Line Unlimited and the balance should be reimbursed through a grant from the State of Ohio.

### **Department Business – Zoning**

Mr. Purchase talked about the possible new zoning software (iWorQ) that could assist the department. Several other townships are using it. He added he would like zoning fees to be adjusted and in addition would like to change the name to application fees rather than the current permit fees. This means the fees will be paid at the beginning and not at the end of the process.

### **New Business**

Consideration of three separate “Declarations of Necessity”, for three proposed levies

**RESOLUTION 2023-289.** Mr. Radtke moved to approve the following Resolution: WHEREAS, the Board has received the certification from the County Auditor pursuant to R.C. 5705.03(B)(2), and the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Chester Township, Geauga County, Ohio; therefore BE IT RESOLVED, by the Board of Trustees of Chester Township, Geauga County, Ohio has determined the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of Chester Township and it is necessary to levy a tax in excess of such limitation for the purpose of ORC 5705.19(J); The levy is at a rate of 1.50 mills for each one dollar of taxable value, which amounts to 53.00 dollars for each one hundred thousand dollars on the County Auditor’s appraised value, for a continued period of time and is an additional; and the ballot measure shall be submitted to the Entire Territory and the tax shall be levied on the Entire Territory and within Geauga County; and the levy is to be placed on the ballot at the election held on November 7, 2023, and shall first be levied in tax year 2024 and begin collection in 2025. BE IT RESOLVED, that the Fiscal Officer of the Chester Township be and he/she is hereby directed to certify a copy of this Resolution, along with Resolution 2023-242 and

the certification from the County Auditor received pursuant to R.C. 5705.03(B)(2) to the Board of Elections, Geauga County, Ohio on or before August 9, 2023 by 4:00 PM local time and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law. Mr. Mazzurco seconded.

**Roll Call Vote:** Mr. Richter, absent; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

**RESOLUTION 2023-290.** Mr. Radtke moved to approve the following Resolution: WHEREAS, the Board has received the certification from the County Auditor pursuant to R.C. 5705.03(B)(2), and the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Chester Township, Geauga County, Ohio; therefore BE IT RESOLVED, by the Board of Trustees of Chester Township, Geauga County, Ohio has determined that the amount of taxes which may be raised within the 10 mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of Chester Township and it is necessary to levy a tax in excess of such limitation for the purpose of ORC 5705.19(l); The levy is at a rate of 2.75 mills for each one dollar of taxable value, which amounts to 87.00 dollars for each one hundred thousand dollars on the County Auditor's appraised value, for a continued period of time and is a renewal of an existing 2.75 mill first voted upon in 2019; and the ballot measure shall be submitted to the Entire Territory and the tax shall be levied on the Entire Territory and within Geauga County; and the levy is to be placed on the ballot at the election held on November 7, 2023, and shall first be levied in tax year 2024 and begin collection in 2025. BE IT RESOLVED, that the Fiscal Officer of the Chester Township be and he/she is hereby directed to certify a copy of this Resolution, along with Resolution 2023-241 and the certification from the County Auditor received pursuant to R.C. 5705.03(B)(2) to the Board of Elections, Geauga County, Ohio on or before August 9, 2023 by 4:00 PM local time and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Mr. Mazzurco seconded.

**Roll Call Vote:** Mr. Richter, absent; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

**2023-291.** Mr. Radtke moved to amend Resolution 2023-289 to reflect the following: Be it further resolved that the Fiscal Officer of Chester Township is hereby directed to certify a copy of this Resolution along with Resolution 2023-242 and the certification from the County Auditor received pursuant to Ohio Revised Code 5705.03 (B)(2) to the Board of Elections, Geauga County, Ohio on or before August 9, 2023 at 4:00 PM local time and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law. Mr. Mazzurco seconded.

**Roll Call Vote:** Mr. Richter, absent; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

**2023-292.** Mr. Radtke moved to amend Resolution 2023-290 to reflect the following: Be it further resolved that the Fiscal Officer of Chester Township is hereby directed to certify a copy of this Resolution along with Resolution 2023-240 and the certification from the County Auditor received pursuant to Ohio Revised Code 5705.03 (B)(2) to the Board of Elections, Geauga County, Ohio on or before August 9, 2023 at 4:00 PM local time and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law. Mr. Mazzurco seconded.

**Roll Call Vote:** Mr. Richter, absent; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

**Resolution 2023-293.** Mr. Radtke moved to approve the following Resolution: WHEREAS, the Board has received the certification from the County Auditor pursuant to R.C. 5705.03(B)(2), and the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Chester Township, Geauga County, Ohio; therefore BE IT

RESOLVED, by the Board of Trustees of Chester Township, Geauga County, Ohio has determined that the amount of taxes which may be raised within the 10 mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of Chester Township and it is necessary to levy a tax in excess of such limitation for the purpose of ORC 5705.19(I); The levy is at a rate of 1.8 mills for each one dollar of taxable value, which amounts to 37.00 dollars for each one hundred thousand dollars on the County Auditor's appraised value, for a continued period of time and is a renewal of an existing 1.8 mill first voted upon in 1999; and the ballot measure shall be submitted to the Entire Territory and the tax shall be levied on the Entire Territory and within Geauga County; and the levy is to be placed on the ballot at the election held on November 7, 2023, and shall first be levied in tax year 2024 and begin collection in 2025. BE IT RESOLVED, that the Fiscal Officer of the Chester Township be and he/she is hereby directed to certify a copy of this Resolution, along with Resolution 2023-241 and the certification from the County Auditor received pursuant to R.C. 5705.03(B)(2) to the Board of Elections, Geauga County, Ohio on or before August 9, 2023 by 4:00 PM local time and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law. Mr. Mazzurco seconded.

**Roll Call Vote:** Mr. Richter, absent; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

Bleachers should be arriving at the Township this coming Tuesday. Upon putting them together, they will be placed at the ball field. The bleachers were obtained from a grant. The Road Department assisted Mr. Purchase with removal of some small dead trees in the park. Quotes coming in for the Henry House garage. The garage needs a roof and some siding. Pickleball quotes are starting to come in. In two (2) weeks Mr. Purchase hopes to have more information for the Board regarding quotes. Mr. Mazzurco added if the Henry House needs a new garage door and/or a new side door, if high efficiency, the replacement can go through NOPEC.

**2023-294.** Mr. Mazzurco moved to approve after the fact the use of the Chester Township property as listed below: *(note application was received 7/19/23)*. Mr. Radtke seconded.

Vote: Mr. Richter, absent; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

Individual/Organization	Date(s)	Location	Time(s)	Event
Kristyn Nicolosi	7/27/23	Volleyball Courts	5:00 pm – 9:00 pm	Party

### **Township Park**

**2023-295.** Mr. Mazzurco moved to approve and utilize \$4,350.00 of available American Rescue Plan Funding and the creation of a Purchase Order in the name of Mulberry Creek Greenhouses, Inc. 7080 Mulberry Road, Chesterland, Ohio 44026 for drainage work in the Parkside Park Parking lot. Mr. Radtke seconded. Vote: Mr. Richter, absent; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

There is a water issue which includes backed up drains near the walkway at Parkside Park that Mr. Purchase hopes to fix by adding additional drainage.

### **Financial Items**

**2023-296.** Mr. Mazzurco moved to approve the financial transactions below. Mr. Radtke seconded. Vote: Mr. Richter, absent; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

INTRA-FUND TRANSFERS				
Fund	Amount	From Account	To Account	Purpose
FD	\$140.00	2111-930-930-0000	2111-760-740-0315	Per Chief Shaw
FD	\$2,399.90	2111-930-930-0000	2111-760-740-0315	Per Chief Shaw
RD	\$35,000.00	2031-930-930-0000	2031-330-190-0000	Invoices/Payroll Y/E

RD	\$30,200.00	2031-760-750-0000	2031-330-360-0000	Invoices/Payroll Y/E
PD	\$22,000.00	2081-210-190-0000	2081-210-431-0000	Per Chief Young

PURCHASE ORDERS					
Dept	PO #	Type	Amount	Payable To	Purpose
Gen	205-2023	Reg	\$8,025.00	J&B Construction & Remodeling	Replacement of Town Hall Windows
Road	206-2023	Reg	\$9,000.00	Weldher Co	Reconstruct Truck #19 Bed
Am Rescue	207-2023	Reg	\$4,350.00	Mulberry Creek Greenhouse Inc	Drainage Work – (Parkside Park)
Road	208-2023	Reg	\$10,000.00	Podojil Excavating	Change Various Road Pipes
Road	209-2023	Reg	\$17,200.00	Aeromark Company LLC	Striping Various Roads
Gen-Road-Police-Fire	210-2023	Reg	\$5,121.60	Expert IT LLC	44 office 365 (G1) licenses
Police	211-2023	Reg	\$5,929.20	Highcom	18 Ballistic Helmets
Police	212-2023	Reg	\$14,166.65	Tuff Products Brand Inc	18 sets rifle rated body armor/18 medical kits
Fire	213-2023	Reg	\$2,530.00	MNJ Tech Direct Inc	2 HP Elite Mini 800 G9 Desktop Computers

CHECKS		
Date	Starting No.	Ending No.
8/1/2023	86989	87039
Fiscal Officer's note: the last check number used on <b>7/13/2023</b> was <b>86988</b> .		

EFT DIRECT DEPOSITS			
Date	Starting No.	Ending No.	Description
8/1/2023	1154-2023	1219-2023	Regular Payroll

VOUCHERS & WITHHOLDINGS				
Voucher	Payee	Amount	Dated	Description
1221-2023	First National Bank EFTPS	\$16,960.80	8/1/2023	Employee & employer withholding – Federal
1151-2023	Ohio Department of Taxation	\$79.66	8/14/2023	Employee & employer withholding – Local School Dist
1153-2023	Treasurer, State of Ohio	\$6,507.23	8/14/2023	Employee & employer withholding – State

### **Open/Ongoing Items**

Long Range Plan / Property: August 10, 2023 the architect will be discussing options.

Fleet Reporting: The Road Department is still working on it.

### **Upcoming Items/Deadlines**

2024 Budget Hearing – County Offices (8/21/23 - 11:00 AM)

### **Discussions**

Insurance Renewal Premium: Mrs. Jarrett shared that the premium has gone up. It was possible that vehicles were added but never removed. Mrs. Jarrett reached out to department heads and is still waiting to hear from Mr. Onyshko, Road Department Superintendent to have them review their vehicles on the policy. The bill is due August 20, 2023.

Metzenbaum: Current, Proposed and Planned Use For Property & Buildings will be discussed as a group at the Board of Trustees Meeting on August 24, 2023.

Unity Day – The Trustees plan to participate. The date is August 27, 2023 and begins at 11:00 AM.

A resident questioned if the Trustees were trying to buy Metzenbaum. Mr. Radtke said the Trustees are not trying to buy Metzenbaum and wanted to address rumors going around that appear to be inaccurate as well as to discuss the homes located on the Metzenbaum property. Hoping a public hearing and a general discussion will clearly state what is anticipated to happen with the four (4) homes on the property. A concern the Trustees have is tax dollars not being collected if a for profit business is operating on government-owned property.

Government Update – 7/27/23 JM; 8/10/23 CR; 8/24/23 KR

### **Executive Session**

**2023-297.** Mr. Mazzurco moved to approve to enter into executive session at 7:20 P.M. pursuant to Ohio Revised Code 121.22 (G) (1) To consider the appointment, employment, discipline, or compensation of a public employee. Mr. Radtke seconded.

**Roll Call Vote:** Mr. Richter, absent; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

Invited into the executive session is Mark Purchase, Township Administrator and Patricia Jarrett, Fiscal Officer. The Board reentered public session at 8:05 P.M. Mr. Craig Richter joined via telephone at 7:30 P.M.

### **ADJOURNMENT:**

There being no further business before the Board, Mr. Richter adjourned the meeting at 8:06 P.M.

Respectfully submitted,

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Patricia Jarrett, Fiscal Officer

September 7, 2023 – motion # 2023-347

Approval Date

absent

\_\_\_\_\_  
Craig Richter, Chairman

\_\_\_\_\_  
Joseph C. Mazzurco, Vice-Chairman

\_\_\_\_\_  
Ken Radtke, Jr., Trustee