

The Chester Township Board of Trustees met in special session Tuesday, July 11, 2023
in the Town Hall Meeting Room at 6:30 P.M. Chairman Craig Richter presided.

Roll Call: Present: Trustee Richter, Trustee Mazzurco, Trustee Radtke, Fiscal Officer Jarrett

Pledge of Allegiance to the Flag

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

Leading Motion #: 2023-259

Mr. Onyshko, Road Superintendent indicated the Road Department is short employees and it does not help with vacations and comp time being used this time of the year. He would like the mechanic to plow and have a CDL. Mr. Onyshko would like to get a Mechanic 1 just because of the volume of oil changes and so many small things there is to do. A job description for Mechanic 1 was also discussed. Mr. Richter touched on possible seasonal road workers during plowing season.

2023-259. Mr. Richter moved to approve advertisement for a Mechanic 1 in the Chesterland News, Maple Leaf, Geauga Times Courier for two editions, and on Indeed and the Chester Township Website for an indefinite period of time. Mr. Mazzurco seconded. Vote unanimous.; motion passed.

2023-260. Mr. Richter moved to approve the advertising for a Road Worker in the Chesterland News, Maple Leaf, Geauga Times Courier for two editions, and on Indeed and the Chester Township Website for an indefinite period of time. Mr. Mazzurco seconded. Vote unanimous.; motion passed.

Township Administrator, Mr. Purchase shared that the Assistant Road Superintendent position was not part of the job descriptions when the job descriptions were adopted. The job description was in there, but not included with the approved job descriptions. For the position of Assistant Road Superintendent, options include either hire from within or hire from the outside. This position places them second in command.

2023-261. Mr. Richter moved to approve the job description for Assistant Road Superintendent and include in the Chester Township Policy Manual effective immediately. Mr. Mazzurco seconded. Vote unanimous.; motion passed.

Regarding the Health Road Slip, Mr. Onyshko wants to know what the Board wants to do. There are two options. It is either close the road or leave it as one lane. Winter is coming and something needs to be done. The concern is the solar traffic signs survive the Winter months. Mr. Onyshko is still looking into the grant to help offset the costs to repair the slip. It was suggested using a stop sign rather than a yield sign for safety. Again, Mr. Onyshko stressed his concern for the winter months that are fast approaching.

The part-time School Security Officer will get paid over a nine (9) month period (August 14th to May 31st). This is 184 days plus 6 additional days for training. The position is reimbursed by the school.

2023-262. Mr. Richter moved to approve the job description for the School Security Officer and include in the Chester Employee Manual effective immediately. Mr. Mazzurco seconded. Vote unanimous.; motion passed.

2023-263. Mr. Richter moved to amend motion 2023-262 to state to include in the Chester Township Policy Manual. Mr. Mazzurco seconded. Vote unanimous.; motion passed.

ADJOURNMENT:

There being no further business before the Board, Mr. Richter adjourned the meeting at 6:59 P.M.

Respectfully submitted,

Patricia Jarrett, Fiscal Officer

July 13, 2023 Motion # 2023-267

Approval Date

Craig Richter, Chairman

Joseph C. Mazzurco, Vice-Chairman

Ken Radtke, Jr., Trustee