

MINUTES of CHESTER TOWNSHIP PARK DISTRICT

Meeting date: January 25, 2023

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**Call to order:** The Annual Meeting and Regular meeting of the Chester Township Park District was held at the offices of Colagiovanni & Greene in Chesterland, OH. on January 25. The meeting convened at 7:03 p.m.

Commissioners in attendance were Al Parker, Bob Somrak, Lance Yandell, Joe Fornaro. Eugene DeFranco Also in attendance were Fiscal Officer Michael Colagiovanni, Trustee Joe Mazzurco, Joe Weiss.

The Chairperson welcomed everyone to the meeting, and the Board said the Pledge of Allegiance.

**Open Discussion:** A discussion between Commissioners, J. Mazzurco, J. Weiss regarding relationship between BOT and Park Board as pertains to Park finances. J. Mazzurco referred Commissioners to Pat Jarrett to obtain line-by-line accounting of BOT Funds in account "Park". No other resolution was reached.

**Motion 2023-03 to Approve the Park Board Chairperson:** Motion moved to Approve election of Albert Parker as the Chairperson for 2023, as submitted by the Fiscal Officer. Bob Somrak seconded, *All approved*, **Motion carried.**

**Motion 2023-04 to Approve the Park Board Vice Chairperson:** Motion moved to Approve Robert Somrak as the Vice Chairperson for 2023, as submitted by Al Parker. *All approved*, **Motion carried.**

**Motion 2023-05 to Approve Fiscal Officer:**

Motion moved by Al Parker to retain Michael Colagiovanni as Fiscal Officer at the same rate of pay as 2022. *All approved*, **Motion carried.**

**Motion 2023-06 Commissioners Compensation and Mileage Reimbursement**

Motion moved by Al Parker to approve, in accordance with ORC 1545 the Commissioners receive no compensation, and can receive reimbursement of mileage at IRS designated rate of \$0.56 per mile. Bob Somrak seconded, *All approved*, **Motion carried.**

**Motion 2023-07 Park Board Meetings Held In Accordance with Open Meetings Act.**

Motion moved by Al Parker: All meetings to be held in accordance with ORC Section 121.22 Bob Somrak seconded, *all approved*, **Motion carried.**

**Motion 2023-08 Park Board Regular Meetings.**

Motion moved by Al Parker: All regular meetings to be held to be held on fourth (4<sup>th</sup>) Wednesday of every month, and can be rescheduled as necessary. Bob Somrak seconded, *all approved*, **Motion carried.**

**Motion 2023-09 Special Meetings.**

Motion moved by Al Parker: To approve that notice of all special meetings to be posted 24 hours in advance. Joe Fornaro seconded, *all approved*, **Motion carried.**

**Motion 2023-10 Emergency Meetings.**

Motion moved by Al Parker: To approve that notice of all emergency meetings to be posted 24 hours in advance. Lance Yandell seconded, *all approved*, **Motion carried.**

**Motion 2023-11 Park Board Obligations To \$1000.00.**

Motion moved by Al Parker: To approve the Chairperson or Vice-Chairperson to incur obligations of \$1000.00 or less o behalf of Park Board.

Bob Somrak seconded, *all approved*, **Motion carried.**

**Motion 2023-12 Park Board Expenditures.** Motion moved by Al Parker: To approve the Fiscal Officer to incur obligations of \$200.00 or less o behalf of Park Board.

Lance Yandell seconded, *all approved*, **Motion carried.**

**Motion 2023-13 Park Board Year End 2022 Documentation.** Motion moved by Al Parker: To approve the Fiscal Officer to incur obligations of \$200.00 or less o behalf of Park Board.

Joe Fornaro seconded, *all approved*, **Motion carried.**

**Motion 2023-14 Permanent Appropriations for 2023** Motion moved by Fiscal Officer: To approve the Permanent Appropriations as follows:

- \$6,000.00 in #1000-610-311-000 Accounting and Legal Fees
  - \$ 850.00 in #1000-610-313-0000 UAN Fees
  - \$2,100.00 in #1000-610-321-0000 Rents and Leases
  - \$6,000.00 in #1000-610-323-0000 Repairs and Maintenance
  - \$ 500.00 in #1000-610-345-0000 Advertising
  - \$2,300.00 in #1000-610-381-0000 Property Insurance Premiums
  - \$ 400.00 in #1000-610-383-0000 Fidelity Bond Premiums
  - \$ 300.00 in #1000-610-410-0000 Office Supplies
  - \$ 550.00 in #1000-610-420-0000 Operating Supplies
  - \$ 600.00 in #1000-610-490-0000 Other Supplies and Materials
  - \$1,000.00 in #1000-610-591-0000 Contribution to Other Orgs.
  - \$ 000.00 in #1000-610-599-0000 Other-Other Expenses
- For a total of \$20,600.00

Bob Somrak seconded. *all approved*, **Motion carried.**

**Motion 2023-15 Park Record Office and Storage:** Motion moved by Al Parker: To approve the rental office space with Petronzio Management Company LLC in the amount of \$175.00 per month. Lance Yandell seconded, *all approved*, **Motion carried.**

**Motion 2023-16 November 17, 2022 Minutes** Motion Tabled.

**Motion 2023-17 Park Record Account Statements.** Motion moved by Al Parker: To approve the Cash Account Statements reconciliations for the period ending January 31,2023 as provided by the Fiscal Officer. Joe Fornaro seconded, *all approved*, **Motion carried.**

**Motion 2023-17 Park Record Account Statements.** Motion moved by Al Parker: To approve the Cash Account Statements reconciliations for the period ending January 31,2023 as provided by the Fiscal Officer. Joe Fornaro seconded, *all approved*, **Motion carried.**

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**Motion 2023-18** Duplicate, Voided.

**Motion 2023-19** Duplicate, Voided.

**Motion 2023-20 Postal Office Box:** Motion moved by Al Parker: To approve the United States Postal Services in the amount of \$400.00 for the yearly fees for Post Office Box 188.

Lance Yandell seconded, *all approved*, **Motion carried.**

**Motion 2023-21 Perennial Gardens Donation:** Motion moved by Al Parker: To approve a donation of \$1000.00 to the Perennial Gardeners. Lance Yandell seconded, *all approved*, **Motion carried.**

**Motion 2023-22** Duplicate, Voided.

**Motion 2023-23** Duplicate, Voided.

**Motion 2023-24** Duplicate, Voided.

**Motion 2023-25 Purchase Order:** Motion moved by Al Parker: To approve the purchase order for \$6,000.00 to CG Accounting. Joe Fornaro seconded, *all approved*, **Motion carried.**

**Motion 2023-26 Purchase Order:** Motion moved by Al Parker: To approve the purchase order for \$684.00 to Treasurer of State of Ohio for UAN fees. Bob Somrak seconded, *all approved*, **Motion carried.**

**Motion 2023-27 Purchase-Disbursement of Funds for January, 2023** Motion moved by Al Parker: To approve the payment of sequential order Warrant 171 paid online, as approved by the Fiscal Officer.

Joe Fornaro seconded, *all approved*, **Motion carried.**

**Minutes Submission:** Respectfully by Michael Colagiovanni, Fiscal Officer

**Adjournment:** The meeting was adjourned at 8:22 p.m.

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Joe Fornaro, Commissioner

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Date of approval

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Al Parker, Commissioner

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Date of approval

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Eugene DiFranco, Commissioner

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Date of approval

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Bob Somrak, Commissioner

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Date of approval

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Lance Yandell, Commissioner

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Date of approval