

Chester Township Board of Trustees Meeting Agenda  
\*\*\* Thursday, April 20, 2023 at 5:30 PM \*\*\*

**Call to Order**  
**Roll Call**  
**Pledge of Allegiance**

**Leading Motion #: 2023-136**

**Executive Session**

2023-\_\_\_\_\_ Move to approve to enter into executive session at \_\_\_\_\_ pursuant to Ohio Revised Code 121.22 (G) (1) to consider the appointment, employment, dismissal, and compensation of public employees and 121.22 (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Moved by: \_\_\_\_\_ Second \_\_\_\_\_ Comments: Yes/No

**Roll Call Vote:** Craig Richter \_\_\_\_\_ Joe Mazzurco \_\_\_\_\_ Ken Radtke \_\_\_\_\_

2023-\_\_\_\_\_ Move to approve and sign the Proclamation for Casey Orloski, a Senior at West Geauga High School, for \_\_\_\_\_.

Moved by: \_\_\_\_\_ Second \_\_\_\_\_ Comments: Yes/No

**Vote:** Craig Richter \_\_\_\_\_ Joe Mazzurco \_\_\_\_\_ Ken Radtke \_\_\_\_\_

- Proclamation - Presentation
- Fire Department discussion
- Pickleball Update
- America 250 – Memorial Day Event
- Bid Documents

**Executive Session**

2023-\_\_\_\_\_ Move to approve and enter into executive session at \_\_\_\_\_ pursuant to Ohio Revised Code 121.22 (G) (2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding.

Moved by: \_\_\_\_\_ Second \_\_\_\_\_ Comments: Yes/No

**Roll Call Vote:** Craig Richter \_\_\_\_\_ Joe Mazzurco \_\_\_\_\_ Ken Radtke \_\_\_\_\_

**Approval of Minutes**

2023-\_\_\_\_\_ Move to approve the minutes of the Board of Trustees meeting dated April 6, 2023 as presented to the Board by the Fiscal Officer.

Moved by: \_\_\_\_\_ Second \_\_\_\_\_ Comments: Yes/No

**Vote:** Craig Richter \_\_\_\_\_ Joe Mazzurco \_\_\_\_\_ Ken Radtke \_\_\_\_\_

**Public Comments/Questions**

**Township Administrator**

- Proposed Media Relations Policy

2023-\_\_\_\_\_ Move to approve, sign, and incorporate the revised Media Relations Policy and the revised Purchasing Policy effective \_\_\_\_\_ into the policy manual.

Moved by: \_\_\_\_\_ Second \_\_\_\_\_ Comments: Yes/No

Roll Call Vote: Craig Richter \_\_\_\_\_ Joe Mazzurco \_\_\_\_\_ Ken Radtke \_\_\_\_\_

**Department Business – Road**

- Revolutionary Veteran Grave Marker Replacements

2023-\_\_\_\_\_ Move to approve Road Department expenditures as listed below.

Moved by: \_\_\_\_\_ Second \_\_\_\_\_ Comments: Yes/No

Vote: Craig Richter \_\_\_\_\_ Joe Mazzurco \_\_\_\_\_ Ken Radtke \_\_\_\_\_

PO #	Type	Amount	Payable To	Purpose
144-2023	T/N	\$4,700.00	DJL Material & Supply Co	Three (3) pallets crack sealer
145-2023	Reg	\$5,800.00	Kalida Truck Equip. Inc	Build modification truck #21
146-2023	Reg	\$2,100.00	Kalida Truck Equip. Inc	New salt conv for truck #19
148-2023	Reg	\$4,000.00	A&A Safety Inc	Various signs for road stock
149-2023	Reg	\$5,200.00	Kalida Truck Equip Inc	Tool box for intl 515/quote MBR0006658
150-2023	Reg	\$3,500.00	VanCuren Services	Tree Removal

**Department Business – Fire**

2023-\_\_\_\_\_ Move to approve the hiring of Bryan Hann as a part-time FF/EMT-P at the rate of \$20.90/hour, effective May 1, 2023 contingent on the employee successfully passing a drug test and background check.

Moved by: \_\_\_\_\_ Second \_\_\_\_\_ Comments: Yes/No

Vote: Craig Richter \_\_\_\_\_ Joe Mazzurco \_\_\_\_\_ Ken Radtke \_\_\_\_\_

2023-\_\_\_\_\_ Move to approve the hiring of Cody Smith as a part-time FF/EMT-P at the rate of \$20.90/hour, effective May 1, 2023 contingent on the employee successfully passing a drug test and background check.

Moved by: \_\_\_\_\_ Second \_\_\_\_\_ Comments: Yes/No

Vote: Craig Richter \_\_\_\_\_ Joe Mazzurco \_\_\_\_\_ Ken Radtke \_\_\_\_\_

2023-\_\_\_\_\_ Move to authorize the Fire Chief to enter into an agreement with Auburn Career Center Public Safety programs to exchange the items listed below for tuition assistance in the amount of \$8,530.00.

Moved by: \_\_\_\_\_ Second \_\_\_\_\_ Comments: Yes/No

Vote: Craig Richter \_\_\_\_\_ Joe Mazzurco \_\_\_\_\_ Ken Radtke \_\_\_\_\_

Quantity	Item
2	Stryker Cots

2	RIT bags
9	Lg. SCBA masks
14	Med. SCBA masks
27	Misc. SCBA masks
15	SCOTT SCBA harnesses

2023-\_\_\_\_\_ Move to approve Fire Department expenditures as listed below.

Moved by: \_\_\_\_\_ Second \_\_\_\_\_ Comments: Yes/No

Vote: Craig Richter \_\_\_\_\_ Joe Mazzurco \_\_\_\_\_ Ken Radtke \_\_\_\_\_

PO #	Type	Amount	Payable To	Purpose
143-2023	Reg	\$2,265.65	Visual Armor Security	Replace 4 security cameras at FD

**Department Business – Police**

**Department Business – Zoning**

ZC Update – Andy Chess

- Managing verbiage in our book to preserve the Chester community in regards to:  
-congregate care, nursing homes, cluster homes, etc.
- Signage

Park land and designations on map

- Pool covers
- In regards to specific topics we would like to seek legal counsel as they will play a vital role in our township’s future.

2023-\_\_\_\_\_ Move to approve and direct the Zoning Commission to initiate the process of re-zoning the following three parcels of property, located at 11711, 11767 & 11797 Chillicothe Road from a Residential District to an Industrial District.

Moved by: \_\_\_\_\_ Second \_\_\_\_\_ Comments: Yes/No

**Roll Call Vote:** Craig Richter \_\_\_\_\_ Joe Mazzurco \_\_\_\_\_ Ken Radtke \_\_\_\_\_

**New Business**

- Police Department Debrief Special Meeting
- Township Administrator (1 year review)

2023-\_\_\_\_\_ Move to approve and sign the proposed General Service Agreement between the Chester Township Board of Trustees and the Podojil Excavating Company PO Box 95 Chesterland, Ohio 44026 for the demolition of the structure located 8580 Mayfield, Chester Township, Ohio 44026.

Moved by: \_\_\_\_\_ Second \_\_\_\_\_ Comments: Yes/No

Vote: Craig Richter \_\_\_\_\_ Joe Mazzurco \_\_\_\_\_ Ken Radtke \_\_\_\_\_

2023-\_\_\_\_\_ Move to approve the Proclamation for Memorial Day.

Moved by: \_\_\_\_\_ Second \_\_\_\_\_ Comments: Yes/No

Vote: Craig Richter \_\_\_\_\_ Joe Mazzurco \_\_\_\_\_ Ken Radtke \_\_\_\_\_

2023-\_\_\_\_\_ Move to approve and sign the proposed notice: Termination of Services Agreement, thereby concluding the existing “Management Consultant Agreement” between the Chester Township

Board of Trustees and Clemans Nelson & Associates, Inc., effective May 27<sup>th</sup>, 2023, and in accordance with the terms of the existing agreement.

Moved by: \_\_\_\_\_ Second \_\_\_\_\_ Comments: Yes/No

**Roll Call Vote:** Craig Richter \_\_\_\_\_ Joe Mazzurco \_\_\_\_\_ Ken Radtke \_\_\_\_\_

2023-\_\_\_\_\_ Move to approve and sign a cemetery deed for the sale of the following plot.

Moved by: \_\_\_\_\_ Second \_\_\_\_\_ Comments: Yes/No

Vote: Craig Richter \_\_\_\_\_ Joe Mazzurco \_\_\_\_\_ Ken Radtke \_\_\_\_\_

DEED #	SECTION	PLOT	SITE(S)
23-001	B	058	3 & 4

2023-\_\_\_\_\_ Move to approve the use of the Chester Township property and waive the associated fee as listed below:

Moved by: \_\_\_\_\_ Second \_\_\_\_\_ Comments: Yes/No

Vote: Craig Richter \_\_\_\_\_ Joe Mazzurco \_\_\_\_\_ Ken Radtke \_\_\_\_\_

Individual/Organization	Date(s)	Location	Time(s)	Event
Geauga West Library	June 23, 2023	Pavilion – West	11:00AM – 12:45PM	Story time w/ Trustees

**Township Park**

- Trees in Parkside Corner Garden

**Financial Items**

2023-\_\_\_\_\_ Move to approve the financial transactions below.

Moved by: \_\_\_\_\_ Second \_\_\_\_\_ Comments: Yes/No

Vote: Craig Richter \_\_\_\_\_ Joe Mazzurco \_\_\_\_\_ Ken Radtke \_\_\_\_\_

INTRA-FUND TRANSFERS				
Fund	Amount	From Account	To Account	Purpose
Rd	\$5,000.00	2031-760-730-0000	2031-330-323-0075	Per J Onyshko

PURCHASE ORDERS					
Dept	PO #	Type	Amount	Payable To	Purpose
Gen	147-2023	T/N	\$472.35	McDonald Equip Co	Repair of Generator

CHECKS		
Date	Starting No.	Ending No.
4-25-2023	86565	86574
4-20-2023	86575	86615
Fiscal Officer's note: the last check number used on 4/6/23 was 86564		

EFT DIRECT DEPOSITS			
Date	Starting No.	Ending No.	Description
4/25/2023	625-2023	698-2023	REGULAR PAYROLL

VOUCHERS & WITHHOLDINGS				
Voucher	Payee	Amount	Dated	Description
700-2023	First National Bank EFTPS	\$4/25/202321,376.50	4/25/2023	Employee & employer withholding – Federal
	Ohio Department of Taxation			Employee & employer withholding – Local School Dist

**Fiscal Officer’s Report**

Donations Received		
Received from	Amount	Description
Bruce Wiley	\$250.00	Pickleball Court

**Open/Ongoing Items**

Henry House  
Reserve Study  
Recycle Park Gates  
Property Consolidation

**Upcoming Items/Deadlines**

Memorial Day (5/29/23)  
2024 Budget due Auditor (Thursday, 7/20/23)  
2024 Budget Hearing – County Offices – Monday, 8/21/23 from 9:00AM – 3:00PM

**Discussions**

Recycle Park (7:AM – Dusk)  
Public Records Training  
New Website [www.chestertwp.com](http://www.chestertwp.com)  
True North Store  
NOPEC  
Gotta Go Green  
Long Range Plan – Property  
Government Update – 4/20/23-KR, 5/4/23-CR, 5/18/23 JM