

The Chester Township Board of Trustees met in regular session **Thursday, November 17, 2022** in the Town Hall Meeting Room at 6:31 P.M. Chairman Ken Radtke presided.

Roll Call: All Trustees and the Fiscal Officer were present.
Also in attendance was Administrator Purchase.

Pledge of Allegiance to the Flag

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

Approval of Minutes

2022-458 Mr. Radtke moved to approve the minutes of the Board of Trustees meeting dated November 3, 2022 as presented to the Board by the Fiscal Officer. Mr. Mazzurco seconded. Vote unanimous; motion passed.

2022-459 Mr. Radtke moved to approve the minutes of the Board of Trustees special meeting dated November 9, 2022 as presented to the Board by the Fiscal Officer. Mr. Mazzurco seconded. Vote unanimous; motion passed.

Public Comments/Questions

There were no comments or questions from the public.

Township Administrator

Administrator Purchase met with the Road Superintendent along with his assistant and together looked at what other area communities were charging regarding cemetery rates. Our fees are too low and we are not covering our Road Department staff, especially on the week-ends for a burial. The increase will cover our expenses. There is a difference in pricing depending on resident or non-resident.

2022-460 Mr. Radtke moved to approve the revised cemetery pricing for Chester Township Cemeteries effective January 1, 2023. Mr. Mazzurco seconded. Vote unanimous; motion passed.

Gravesites:

Single resident - \$375.00

Single non-resident - \$750.00

Weekday Interments (7 am – 3 pm):

Adult casket - \$575.00

Child casket - \$250.00

Cremated remains (urn) - \$175.00

Saturday or Evening (3 pm – 7 pm) Interments:

Adult casket - \$675.00

Child casket - \$350.00

Cremated remains (urn) - \$275.00

Disinterment's

Casket - \$1500.00

Urn - \$350.00

Headstone Foundations:

2' x 1' - \$150.00

3' x 1' - \$200.00

4' x 1' - \$250.00

Larger than 4'x 1' - \$325.00

Moving an existing foundation - \$125.00

Department Business – Road

Mr. Singh of 13340 Foxmoor Trail stated that since his road was resurfaced the road is now too high making his concrete driveway low. It was explained that township policy is to use asphalt for aprons. If a resident has a concrete drive and they don't want the apron in asphalt then the resident would sign a waiver. If the resident chose to have the apron done in concrete the township would reimburse the homeowner for the cost of the asphalt. Records show Mr. Singh signed a waiver not wanting the asphalt done. Mr. Singh said he was away at the time the work was done and wanted to know what could be done. The Trustees noted there would be a cost associated for the additional work. Five letters were sent to the residents noting the resurfacing and now the equipment is no longer there. Mr. Radtke stressed that all the township could do is give a credit for the cost of the asphalt that would have normally been placed in the apron. Regarding the pitch now, the County Engineer would determine how far back to go and the pitch.

A resident of Foxmoor Trail thanked trustees for having the street properly paved this year. However, he shared the cul-de-sac has a problem. The Engineers Office changed the pitch resulting in a water issue. The sludge is stopping the water flow. He has not been able to reach Rachel at the Engineer's Office.

2022-461 Mr. Radtke moved to approve pursuant to Ohio Revised Code 505-10 (A) (7) the disposal of one (1) HP Model H711n desktop printer. Said printer is no longer of use, has no value, and will be disposed of. Mr. Mazzurco seconded. Vote unanimous; motion passed.

2022-462 Mr. Radtke moved to approve pursuant to Ohio Revised Code 505-10 (A) (7) the disposal of one (1) Toshiba microwave oven. Said microwave oven is no longer functional, is of no use, and will be disposed of. Mr. Mazzurco seconded. Vote unanimous; motion passed.

2022-463 Mr. Radtke moved to approve an after the fact PO for Kalida Truck in the amount of \$2200.00 for auger chain adjustment parts from 2031-330-323-0075 Repairs and

Maintenance (vehicle and equipment). Mr. Mazzurco seconded. Vote unanimous; motion passed.

2022-464 Mr. Radtke moved to approve after the fact a PO for Nature Own Source at 7033 Mill Road, Brecksville, Ohio 44141 in the amount of \$2,500.00 to purchase 800 gallons of Geomelt Solution using account number 2031-330-490-0000 Operating Supplies (Salt). Mr. Mazzurco seconded. Vote unanimous; motion passed.

2022-465 Mr. Radtke moved to approve Road Department expenditures as listed below. Mr. Mazzurco seconded. Vote unanimous; motion passed.

PO #	Type	Amount	Payable To	Purpose
229-2022	Reg	7,600.00	K-Tech Specialty Coatings LLC	Salt
233-2022	Reg	300.00	Illuminating Co	Electricity through Y/E

Department Business – Fire

Mr. Radtke asked if anyone had any questions on the agreement below. Fiscal Officer Jarrett noted this is the first time she saw it. Mr. Radtke stated it is 3% across the board. They were able to increase the minimum required number of hours (48 hours per month or 36 hours a week-end with 12-hour shifts) and reduced premium pay basically being \$5/hour premium rate for part-timers only.

RESOLUTION 2022-466 Mr. Radtke moved to approve, authorize, and ratify the collective bargaining agreement as presented by Chief William Shaw. This agreement is hereby recognized as being entered in to by the (Part-Time) Chester Township Firefighter’s Association and Chester Township Board of Trustees. By this approval, said contract shall be deemed effective and retroactive to a beginning date of January 1st, 2022, and an expiration date of December 31st, 2024). Mr. Mazzurco seconded. Roll Call Vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Department Business – Zoning

There are four (4) applicants for the part-time zoning inspector position. Administrator Purchase will be scheduling interviews. Mr. Dave Dietrich, a Geauga County Zoning Consultant, has offered free of charge to assist in interviewing.

New Business

2022-467 Mr. Radtke moved to approve and sign after the fact the 2022 Veterans Day Proclamation, read at the Chester Township Veterans Day service on November 11, 2022. Mr. Mazzurco seconded. Vote unanimous; motion passed.

2022-468 Mr. Radtke moved to appoint Trustee Craig Richter and Fiscal Officer Patricia Jarrett to the Board of the Township Volunteer Peace Officers' Dependents Fund for calendar year 2023. Mr. Mazzurco seconded. Vote unanimous; motion passed.

2022-469 Mr. Radtke moved to appoint Trustee Craig Richter and Fiscal Officer Patricia Jarrett to the Board of the Township Volunteer Firefighters' Dependents Fund for calendar year 2023. Mr. Mazzurco seconded. Vote unanimous; motion passed.

RESOLUTION 2022-470 Mr. Radtke moved to approve, after the fact an additional \$2,700.00 in ARP Funds, made payable to Graco Concrete Inc., for concrete repairs & maintenance in and around the Township complex and Recycle Park, from 2273-330-360-2073 Contracted Services/ARP/Stormwater & Contracted Services. Mr. Mazzurco seconded. Roll Call Vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

2022-471 Mr. Radtke moved to approve after the fact \$6313.52 payable to Penn Ohio Corporation for 2022 Chester Clean Up Day expenses from appropriation 1000-110-599-0090 Other/Other Expenses/Clean Up Day Expenses. Mr. Mazzurco seconded. Vote unanimous; motion passed.

RESOLUTION 2022-472 Mr. Radtke moved to approve and sign the Agreement for Right of Entry and Use of Property for Drop-Off Recycling Containers between the Geauga Trumbull Solid Waste District and Chester Township effective January 1, 2023. Mr. Mazzurco seconded. Roll Call Vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Trustee Richter noted that glass containers are still here and have not been picked up. Administrator Purchase shared that Jennifer from Geauga Trumbull Solid Waste Management stated she paid for an additional six (6) months to keep the containers there. A brief discussion about the cardboard in the shed took place.

2022-473 Mr. Radtke moved to approve and sign a cemetery deed for the sale of the following plots. Mr. Mazzurco seconded. Vote unanimous; motion passed.

DEED #	SECTION	PLOT	SITE(S)
22-019	3	088	1 & 2

Township Park

Final repair was made to playground equipment. The park has not received any portion of the ODNR grant money to be used towards pickleball courts. Saturday after Thanksgiving is the lighting ceremony that Rotary will handle. Trustee Mazzurco shared the Rotary is having their Pancakes with Santa at the school.

Financial Items

2022-474 Mr. Radtke moved to approve the financial transactions below. Mr. Mazzurco seconded. Vote unanimous; motion passed.

PURCHASE ORDERS					
Dept	PO #	Type	Amount	Payable To	Purpose
Gen	227-2022	T / N	1,444.72	Cleveland Plumbing Supply	Improvement of Sites (Parks/Recreation)
Gen/ RD	230-2022	Reg	275.94	CDW Government Inc	License/cloud controller License renewals/Misc & Computer Tech

CHECKS		
Date	Starting No.	Ending No.
11/22/2022	85902	85911
11/17/2022	85912	85968
Fiscal Officer's note: the last check number used on 11/3/22 was 85901		

EFT DIRECT DEPOSITS			
Date	Starting No.	Ending No.	Description
11/22/2022	1692-2022	1760-2022	Reg Payroll

VOUCHERS & WITHHOLDINGS				
Voucher	Payee	Amount	Dated	Description
1762-2022	First National Bank EFTPS	18,416.53	11/22/2022	Employee & employer withholding – Federal

Fiscal Officer's Report

Open/Ongoing Items

- Trustee Richter shared that in Precinct H - the ballot amendment for the Mini-Mart (BP Gas Station) passed and now has Sunday sales of beer and wine. It was not listed in the results of the Board of Elections.
- NOPEC – Sent a letter to the township asking us to support them and their lower cost electricity and having them be the supplier. It appears in spring NOPEC will have the ability to buy the volume of energy back again. Trustee Mazzurco will find out exactly how it will be handled with the township and how residents will be notified come spring.

2022-475 Mr. Radtke moved to approve and sign a letter of support for NOPEC. Mr. Mazzurco seconded. Vote unanimous; motion passed.

Judith Schwed questioned how Mr. Bremec was able to put up the new sign and what the township can do about it. Administrator Purchase shared that there was no permit obtained and it was probably done as an agricultural exemption. Administrator Purchase reported having a series of questions that were sent off to legal. Trustee Richter shared there is something called Home Rule and we did not elect to be Home Rule, which would allow the township to regulate the signs. A general discussion noting concerns and potential issues were brought up. Trustee Mazzurco shared we need to regulate signage moving forward. We might want to look at getting some standards going forward. A resident shared she feels that Mr. Bremec has thumbed his nose at our zoning and what the residents want for their community. She is annoyed with the sign and went on record to say she will never step foot on his property again.

Discussions

- 2023 Budget Meeting with department heads - tentative set for Special Meeting 12/9/22 at 8:00 A M
- Fiscal Officer Jarrett shared that after speaking with Mara regarding BWC Code 9444 that it is being encouraged that we not use this code. It was suggested waiting a year and see what they come back with and what the projected rates will be. The concern for us will be in four (4) years. It was shared that our rate is good and we worked very hard to get where we are.
- A zoning complaint was discussed regarding the Saric home that is located in the commercial district. The home began residential, then went commercial and is now back to residential. An addition will be added to an existing structure there which will allow for retail opportunity. Options to resolve the issue include either enforce action or complete a Journal Entry reflecting a unique and specific situation. A resident questioned what the problem is since it has been a home and in the business district for years and noted it is not the only house located in a commercial area. More research and possible changes need to be done. Jessica Zatroch of Bentbrook Drive noted she is trying to understand the process of a complaint coming into the township. She asked how they come in, how they are processed, and what happens from there as well as why it is on agenda for a board meeting. Mr. Radtke shared that Trustees cannot make decisions unless it is in a public meeting. Administrator Purchase explained the process of filing a violation.
- Two zoning amendments were made November 16, 2022 and passed, but have not been delivered to the township yet. Fiscal Officer Jarrett can probably sign on the 21st.

Executive Session

2022-476 Mr. Radtke moved to enter into executive session at 7:36 PM pursuant to Ohio Revised Code 121.22(G)(1) To consider the promotion and compensation of public employees. Mr. Mazzurco seconded. Vote unanimous; motion passed.

Fiscal Officer Jarrett and Administrator Purchase were invited into the executive session at 7:36 PM. The board re-entered public session at 7:58 PM.

2022-477 Mr. Radtke moved to approve and sign the Public Works Commission application for financial assistance for TR0093 County Line Road Resurfacing with Trustee Richter listed as CEO. Mr. Mazzurco seconded. Roll Call Vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

2022-478 Mr. Radtke moved to approve a performance bonus in the amount of \$1,000 for Road Superintendent John Onyshko. Mr. Mazzurco seconded. Vote unanimous; motion passed.

2022-479 Mr. Radtke moved to approve a wage increase to \$40.96 per hour for Road Superintendent John Onyshko with an effective date of September 1, 2022 resulting in an annual salary of \$85,196.80. Mr. Mazzurco seconded. Vote unanimous; motion passed.

ADJOURNMENT:

There being no further business before the Board, Mr. Radtke adjourned the meeting 8:01 P.M.

Respectfully submitted,

Patricia Jarrett, Fiscal Officer

December 1, 2022 - Motion # 2022 - 480
Approval Date

Ken Radtke, Jr., Chairman

Joseph C. Mazzurco, Vice-Chairman

Craig S. Richter, Trustee