

The Chester Township Board of Trustees met in regular session **Thursday, July 14, 2022** in the Town Hall Meeting Room at 5:47 P.M. Chairman Ken Radtke presided.

Roll Call: All Trustees and the Fiscal Officer were present.

Pledge of Allegiance to the Flag

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

Department Business – Police

2022-280. Mr. Radtke moved to approve the hiring of Tyler Dankovich to the position of full-time police officer effective Sunday, July 17, 2022 at the 2022 Step 3 Officer classification/pay grade of \$32.64 per hour. Mr. Richter seconded. Vote unanimous; motion passed.

Chief Young spoke well of Officer Dankovich, who has been a certified peace officer for seven years. Officer Dankovich was then sworn in by Trustee Radtke.

Mr. Radtke made a statement regarding rumors that the Board of Trustees was voting on the zoning amendment presented at last night's Zoning Commission meeting. The Board of Trustees would need to hold a public hearing of their own at a future date. He encouraged people to not rely on what they see on social media.

2022-281. Mr. Radtke moved to set a Board of Trustees public hearing for zoning amendment Z2022-3 for Monday, August 15, 2022 at 7:00 PM with location to be further public noticed. Mr. Richter seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Approval of Minutes

2022-282. Mr. Radtke moved to approve the minutes of the Board of Trustees meeting dated 6/16/22 as presented to the Board by the Fiscal Officer. Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, abstain.

2022-283. Mr. Radtke moved to approve the minutes of the Board of Trustees meetings dated 6/20/22 and 6/30/22 as presented to the Board by the Fiscal Officer. Mr. Richter seconded. Vote unanimous; motion passed.

Department Business – Fire

2022-284. Mr. Radtke moved to approve the hiring of Sean O'Neill as a part-time FF/EMT-P at the rate of \$21.57/hour, effective July 15, 2022 contingent on the employee successfully passing a drug test and background check. Mr. Richter seconded. Vote unanimous; motion passed.

2022-285. Mr. Radtke moved to approve after the fact to advance 24 hours of vacation time to FF/EMT Matthew Collins for the pay period of 6/26/22 – 7/9/22, prior to his one-year anniversary. Mr. Richter seconded. Vote unanimous; motion passed.

2022-286. Mr. Radtke moved to declare surplus a 2008 Braun/Ford E450 ambulance VIN#1FXDXE45PX8DAS7626 and offer for public sale via GovDeals or similar electronic auction. Mr. Richter seconded. Vote unanimous; motion passed.

2022-287. Mr. Radtke moved to rescind and discontinue the filing of the previous Certificate of Need resolution for the early renewal of a 1.80 mill Fire levy during the November 22 general election per the advice of the Geauga County Auditor's office. Mr. Richter seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed

6:00 PM - Public hearing – zoning amendment Z 2022-1

2022-288. Mr. Radtke moved to open the public hearing for zoning amendment Z2022-1. The Trustees have received and reviewed the recommendation of the Geauga County Planning Commission and Chester Township Zoning Commission. Mr. Richter seconded. Vote unanimous; motion passed.

2022-289. Mr. Radtke moved to waive the reading of the legal notice. Mr. Richter seconded. Vote unanimous; motion passed.

In the absence of the Zoning Commission Chair, Trustee Radtke provided a summary. This amendment is a recommendation to take two 2-acre parcels currently zoned residential with a variance, and changing them to commercial.

Attorney Joe Weiss stated the property is at 8833 Mayfield Road, in the area just past the power lines on the south side of the street. In the 1960s, the owner appealed the case and in a 1963 decision the court of appeals approved the variance.

Dave Dietrich, former Director of the Geauga County Planning Commission, stated that the Auditor already considers this as commercial. The intent is to consolidate both parcels (11-203500 and 11-203600) into one. Mr. Dietrich provided more detail on the property.

Margaret Muehling gave a description of Chester Township's definition of commercial zone as it appears in the Zoning Resolution.

2022-290. Mr. Radtke moved to close the public comment portion of the public hearing. Mr. Richter seconded. Vote unanimous; motion passed.

2022-291. Mr. Radtke moved to close the public hearing at 6:42 PM for zoning amendment Z2022-1. Mr. Richter seconded. Vote unanimous; motion passed.

- Discussion by the Board of Trustees

2022-292. Mr. Radtke moved to adopt zoning amendment Z2022-1 as presented by the Chester Township Zoning Commission and recommended by the Geauga County Planning Commission. Mr. Richter seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

6:35 PM - Public hearing – 2023 budget

2022-293. Mr. Radtke moved to open the public hearing on the proposed 2023 Chester Township budget at 6:44 PM. Mr. Richter seconded. Vote unanimous; motion passed.

2022-294. Mr. Radtke moved to waive the reading of the legal notice. Mr. Richter seconded. Vote unanimous; motion passed.

The elected officials had no questions or comments on the budget as it stands. There were no questions or comments from the public.

2022-295. Mr. Radtke moved to close the public hearing on the proposed 2023 Chester Township budget. Mr. Richter seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

2022-296. Mr. Radtke moved to approve the 2023 proposed Chester Township budget. Mr. Richter seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Mr. Radtke announced that the public hearing regarding accessory buildings originally scheduled for July 20 would be rescheduled due to a Trustee's absence.

2022-297. Mr. Radtke moved to set a public hearing for zoning amendment Z2022-2 for Wednesday, August 3, at 6:30 PM at the West Geauga Public Library. Mr. Richter seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

2022-298. Mr. Radtke moved to amend motion 2022-297 to include advertising in the Maple Leaf on July 21, 2022. Mr. Richter seconded. Vote unanimous; motion passed.

Public Comments/Questions

The public had no comments or questions.

Barry Leven – Pickleball court update

Mr. Leven gave a background on how the pickleball court idea evolved. There will be three courts, located in the grassy section near Mayfield Road and the volleyball court area. The ODNR grant amount has been lowered to \$16,402.00. A fundraiser has been started, to raise approximately \$40,000 to complete the project. Mr. Leven asked the board to approve \$25,000 from the Township toward the project. NOPEC has grants as well, and Mr. Leven anticipated \$27,500 from them for the lighting. The total cost is now down to \$102,887.00. The Chester Park Board would also contribute \$10,000. There has been great interest in contributing. A Go Fund Me account will also be set up.

Kelly Baeslach asked why not wait to see how much can be raised before asking the Township for money. Mr. Richter stated that the board had been approached and was amenable to contributing \$25,000 prior to tonight; this was a recommitment. Mr. Radtke said it would also encompass labor and materials from the Road Department. Kiwanis would contribute, and Rotary and Lions Club would be approached.

Jane Stark asked if there was a pickleball league. Mr. Leven said there are four outdoor courts in Geauga County. The Parkside courts would be lighted as well. Mr. Radtke committed to a personal donation.

2022-299. Mr. Radtke moved to commit up to \$25,000 in labor, equipment, materials and money for the construction of the Chester Township pickleball courts at Parkside Park. Mr. Richter seconded. Vote unanimous; motion passed.

Department Business – Road

Township Administrator Purchase reported on the Police Department building's catch basins and related issues. The Road Superintendent has been instrumental in mitigating costs. Mr. Purchase is also working with Superintendent Onyshko near the Woodside plaza development drainage. Mr. Onyshko has kept the board up to date with emailed information on drainage. Mr. Onyshko recommended sending a camera down the main chute by the Police station.

Paulette Gaia questioned the larger size of her culvert as opposed to what is required on Woodside. Road Superintendent Onyshko explained that she was actually higher than the Woodside culvert and there would be no impact to her from this project on Mayfield Rd..

2022-300. Mr. Radtke moved to approve Road Department expenditures as listed below. Mr. Richter seconded. Vote unanimous; motion passed.

| PO # | Type | Amount | Payable To | Comments |
|----------|------|------------|-------------------------------|-------------------------------|
| 161-2022 | Reg | \$4,680.00 | VanCuren Services | Tree removal Wilson Mills ROW |
| 164-2022 | T&N | 14788.04 | Interstate Billing/Rush Truck | To replace PO 132-2022 |
| 165-2022 | Reg | 1014.00 | VanCuren Services | Tree removal Quirk cemetery |

Township Administrator

Tomorrow the red brick and concrete in Parkside Park would be pressure washed. Mulch is on the way, and the slide is due for repair on July 19. Park electrical is mapped out. The gazebo needs painting.

Progress is being made on the Township website redesign, and a kickoff meeting is anticipated next month.

Regarding the reserve fund, Miller Dotson has given the Township a quote to evaluate all the properties and vehicles. The total cost is approximately \$10,000.

At the Recycle Park, the shed is up now for people to drop off boxes. The clothing bin is back as well. The sign for the entrance announcing camera usage should be ready tomorrow, and the Road Department would install it. Five or six residents have been contacted already regarding non-recyclables left at the area and have returned to remove these materials from the site.

Linda Nissin asked if a sign would be placed on the barn regarding “take a box leave a box” to explain it to people.

At the quarterly GTA dinner, Administrator Purchase asked if any other communities in the county that opted out of the new fireworks law; there were none. The police only received 5 complaints about fireworks with no arrests, confiscations or injuries.

Ven Paoletto asked if fireworks were permitted. Mr. Purchase stated it is limited to certain fireworks and there are time limits as well.

Department Business – Police

2022-301. Mr. Radtke moved to accept after the fact the resignation of Sean Day from the rank of Sergeant with the Chester Township Police Department effective July 10, 2022. Officer Day will be reverted to Step 5 Officer classification which entitles him to an hourly pay rate of \$35.34/hour or \$73,499.88 annually. Mr. Richter seconded. Vote unanimous; motion passed.

Department Business – Zoning

2022-302. Mr. Radtke moved to amend motion 2022-240-A to reflect a price per hour of \$275.00 for the services of Attorney Lorrie Sass Benza. Mr. Richter seconded. Vote unanimous; motion passed.

2022-303. Mr. Radtke moved to advertise for a Board of Zoning Appeals alternate in the Geauga Maple Leaf on July 21, 2022, Geauga Times Courier on August 4, 2022, Chesterland News on July 27 and August 10, 2022 and on the Township website with applications due at Chester Town Hall by 4:00 PM on August 19, 2022. Mr. Richter seconded. Vote unanimous; motion passed.

Carol Cialella asked why Ms. Benza was hired. Because of the complexities with the zoning amendments she was hired to assist the Zoning Commission, who retain the right to ask for an attorney. An error was also made in the original motion regarding the dollar amount which should have been \$275.00. Kelly Baeslach suggested keeping Alan Weinstein because he seemed to know a lot. Linda Gifford disagreed, stating Mr. Weinstein is an urban planner. Mr. Radtke asked the Trustees if they wanted to instill a time limit for speaking, for future public hearings.

New Business

2022-304. Mr. Radtke moved to approve and sign the agreement with McDonald Equipment Company, 37200 Vine St., Willoughby OH 44094-6346 for the semi-annual servicing of the township generator systems in accordance with the table below. Mr. Mazzurco seconded. Vote unanimous; motion passed.

| Department | Address | Model | Serial No. | Cost |
|------------|--------------------------|------------------------|------------|----------|
| Fire | 8552 Parkside Drive | Generac 93A03652-S | 2009211 | \$686.00 |
| Police | 12696 Opalocka Drive | Kohler 20RESA | SGM327 | 490.00 |
| Town Hall | 12701 Chillicothe Rd. | Generac RG03224GNAX | 3002712634 | 612.00 |
| Pump House | 12535 Chillicothe Rd. | Generac G0070432 | 3003217962 | 295.00 |
| Road | 8558 Parkside Drive | Kohler 20RZ | 185033-82N | 365.00 |
| Road | 8558 Parkside Drive/barn | Cummins C13N6HA062E510 | J210997747 | 385.00 |

2022-305. Mr. Radtke moved to approve a change order request from Cornerstone Earthwork LLC for the project listed below, as recommended by the Geauga County Engineer. Mr. Richter seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

| CONTRACT NAME | REVISED CONTRACT | TOTAL ADDS | TOTAL DEDUCTS | REVISED CONTRACT |
|---|------------------|------------|---------------|------------------|
| RC-CHE-V-2022 Reconstruction of Sec. A Reserve Ln. & Resurfacing Sec. A Whiting Dr. | \$523,224.01 | \$4,837.90 | \$8,021.10 | \$520,040.81 |

2022-306. Mr. Radtke moved to approve the mileage reimbursement rate based upon the US Treasury posted rate of 62.5 cents per mile beginning July 1, 2022. Mr. Richter seconded. Vote unanimous; motion passed.

2022-307. Mr. Radtke moved to approve the following reservations of Township properties as listed in the table below. Mr. Richter seconded. Vote unanimous; motion passed.

| Date | Area | Time | Purpose |
|-----------------|-----------------------|-------------|---------------------|
| July 23, 2022 | Town Hall parking lot | Noon – 3 pm | Fundraiser car wash |
| August 13, 2022 | West pavilion | 2 pm – 6 pm | Private event |

Township Park

An individual wishing to reserve a pavilion in Parkside Park had sought permission to have a pony at the event. With the potential liability for damage, injury, and cleanup the risk was too great to entertain. Dogs are not allowed in the park and the rule is posted.

Financial Items

2022-308. Mr. Radtke moved to approve the financial transactions below. Mr. Richter seconded. Vote unanimous; motion passed.

| INTRA-FUND TRANSFERS | | | | |
|----------------------|----------|--|--|-------------------------------|
| Fun d | Amount | From Account | To Account | Purpose |
| PD | 24098.00 | 2081-760-750-0000 Motor Vehicles | 2081-210-190-0000 Other/Salaries | Move money back to payroll |
| FD | 50000.00 | 2111-220-190-6001 Other/Salaries/Fire/Other Salaries | 2111-220-190-0000 Other/Salaries | For FD payroll |
| FD | 9400.00 | 2111-220-212-0000 Social Security | 2111-220-190-0000 Other/Salaries | For FD payroll |
| FD | 15000.00 | 2111-220-221-0006 Medical/Hospitalization (HRA) | 2111-220-190-0000 Other/Salaries | For FD payroll |
| FD | 5000.00 | 2111-220-311-0750 Accounting & Legal Fees/Union Negotiations | 2111-220-190-0000 Other/Salaries | For FD payroll |
| FD | 5000.00 | 2111-930-930-0000 Contingencies | 2111-220-190-0000 Other/Salaries | For FD payroll |
| FD | 15000.00 | 2281-930-930-0000 Contingencies | 2281-230-599-0000 Other/Other Expenses | Moleterno settlement |
| FD | 3000.00 | 2281-230-323-0301 Repairs and Maintenance/Motor Vehicles | 2281-230-599-0000 Other/Other Expenses | Moleterno settlement |
| Gen | 11800.00 | 1000-930-930-0000 Contingencies | 1000-110-319-0012 Other/Professional & Tech Services | Website construction/redesign |
| FD | 2578.73 | 2111-930-930-0000 Contingencies | 2111-220-381-0000 Property Insurance Premiums | Property insurance premium |

| PURCHASE ORDERS | | | | | |
|-----------------|----------|------|-----------|----------------------------------|-------------------------------|
| Dept | PO # | Type | Amount | Payable To | Comments |
| EMS | 162-2022 | Reg | 13,000.00 | McCarthy Lebit Crystal & Liffman | Moleterno settlement |
| EMS | 163-2022 | Reg | 5000.00 | Karen Moleterno | Moleterno settlement |
| Gen | 166-2022 | Reg | 11,800.00 | Geauga Co. ADP Board | Website construction/redesign |

| CHECKS | | |
|--|--------------|------------|
| Date | Starting No. | Ending No. |
| 7/15/22 | 85333 | 85335 |
| 7/19/22 | 85336 | 85344 |
| 7/14/22 | 85345 | 85399 |
| Fiscal Officer's note: the last check number used on 6/30/22 was 85332 | | |

| EFT DIRECT DEPOSITS | | | |
|---------------------|--------------|------------|-----------------|
| Date | Starting No. | Ending No. | Description |
| 7/19/22 | 1017-2022 | 1084-2022 | Regular payroll |
| 7/9/22 | 1087-2022 | 1087-2022 | Settlement |

| VOUCHERS & WITHHOLDINGS | | | | |
|-------------------------|------------------------------------|----------|---------|---|
| Voucher | Payee | Amount | Dated | Description |
| 1086-2022 | First National Bank EFTPS | 18734.64 | 7/19/22 | Employee & employer withholding – Federal |
| 1089-2022 | First National Bank EFTPS | 2510.00 | 7/19/22 | Employee & employer withholding – Federal |
| 1090-2022 | Ohio Department of Taxation | 73.14 | 8/11/22 | Employee & employer withholding – Local School Dist |
| 1091-2022 | Treasurer, State of Ohio | 6332.01 | 8/11/22 | Employee & employer withholding – State |
| 1015-2022 | Public Employees Retirement System | 49163.78 | 7/28/22 | Employee & employer withholding – Retirement |
| 1016-2022 | Ohio Police & Fire Pension Fund | 17581.06 | 7/28/22 | Employee & employer withholding – Retirement |
| 1014-2022 | RITA | 5197.80 | 7/15/22 | Employee & employer withholding - City |

Fiscal Officer's Report

The ARP money has been received, yesterday. A resolution must be prepared and passed by the Trustees at a future meeting. The opioid settlement would be coming up shortly; Fiscal Officer Jarrett was surprised to learn that it would span 18 years and a special fund must be created. Second half RE taxes are not reflected in the table below as they came in this week.

| Chester Township Bank Reconciliation | | | |
|---|------------------|------------|-----------------------|
| Reconciled date | 6/30/2022 | | |
| Prior UAN Balance | | | 7,387,006.50 |
| Actual Receipts | + | 64,799.25 | |
| Transfers for UAN Only | + | 0.00 | |
| Total Receipts | = | | 64,799.25 |
| Payments | - | 633,439.24 | |
| Transfers for UAN Only | - | 0.00 | |
| Total Payments | = | | 633,439.24 |
| Adjustments | + | | 34,098.00 |
| Adjustments | - | | 0.00 |
| Current UAN balance as of | 6/30/2022 | | \$6,852,464.51 |
| Other adjusting factors | + | | - |
| Other adjusting factors | - | | - |
| Adjusted UAN balance as of | 6/30/2022 | | \$6,852,464.51 |
| | | | |
| Entered bank balances as of | 6/30/2022 | | \$7,027,446.83 |
| Deposits in transit | + | | 0.00 |
| Outstanding payments | - | | 174,982.32 |
| Outstanding adjustments | + | | 0.00 |
| Outstanding adjustments | - | | 0.00 |
| Other adjusting factors | + | | 0.00 |
| Other adjusting factors | - | | 0.00 |
| Adjusted bank balances as of | 6/30/2022 | | 6,852,464.51 |
| Chester Township Bank Balances | | | |
| As of | 6/30/2022 | | |
| Business Banking | | | \$400,000.00 |
| FNB Sweep Account | | | 3,335,811.55 |
| Star Ohio | | | 3,291,635.28 |
| Total | | | \$7,027,446.83 |

| Donations Received | | | |
|---------------------------|----------------------|---------------|---------------------|
| | Received from | Amount | Description |
| 1 | Barry Leven | \$1,000.00 | Pickleball donation |

Open/Ongoing Items

Henry House – the Township is expecting to hear whether or not the grant would be awarded.

Upcoming Items/Deadlines

Budget hearing August 15, 2022 at 11:00 AM at the Courthouse Annex 231 Street, Suite 1A

Executive session

2022-309. Mr. Radtke moved to enter into executive session at 7:57 PM pursuant to Ohio Revised Code 121.22 (G) (1) to consider the compensation of public employees. Mr. Richter seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Administrator Purchase and Fiscal Officer Jarrett were invited into the executive session. Public session was reentered at 8:13 PM.

ADJOURNMENT:

There being no further business before the Board, Mr. Radtke adjourned the meeting at 8:13 P.M.

Respectfully submitted,

Patricia Jarrett, Fiscal Officer

July 28, 2022 Motion 2022-310

Approval Date

Ken Radtke, Jr., Chairman

Joseph C. Mazzurco, Vice-Chairman

Craig S. Richter, Trustee