

The Chester Township Board of Trustees met in regular session **Thursday, June 30, 2022** in the Town Hall Meeting Room at 6:00 P.M. Chairman Ken Radtke presided. Trustee Richter was appointed Clerk pro tem.

Roll Call: Present: All Trustees
Absent: Fiscal Officer

Pledge of Allegiance to the Flag

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

Executive session

2022-263. Mr. Radtke moved to enter into executive session at 6:01 PM pursuant to Ohio Revised Code 121.22 (G)(1) to consider the appointment and employment of public employees and 121.22 (G)(3) conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Fire Chief Shaw and Township Administrator Purchase were invited into the executive session. Attorney John McLandrich attended via telephone. Attorney McLandrich left the executive session at 6:18 PM. The board reentered public session at 6:41 PM.

2022-264. Mr. Radtke moved to approve and sign the separation agreement between the Chester Township Board of Trustees and Karen Moleterno, with payment to be made in accordance with the following. Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

\$13,000.00 to claimant's attorney McCarthy, Lebit, Crystal and Liffman
10,000.00 to Karen Moleterno in W2 wages
5,000.00 to Karen Moleterno from the Township in other economic payments
22,000.00 from OTARMA to Karen Moleterno

NOTE: Clemans-Nelson will be paying Chester Township \$1,500.00.

Approval of Minutes

2022-265. Mr. Radtke moved to approve the minutes of the Board of Trustees meeting(s) dated 6/9/22 as presented to the Board by the Fiscal Officer. Mr. Mazzurco seconded. Vote unanimous; motion passed.

Department Business – Fire

2022-266. Mr. Radtke moved to approve the hiring of Joshua Puskar as a part-time FF/EMT-P at the rate of \$21.57/hour, effective July 1, 2022 contingent on successful passage of a drug test and background check. Mr. Puskar will be on probation for one year. Mr. Mazzurco seconded. Vote unanimous; motion passed.

2022-267. Mr. Radtke moved to approve the hiring of Michael Gibson as a part-time FF/EMT-P at the rate of \$21.57/hour effective July 1, 2022 contingent upon the successful completion of a pre-employment drug test and background check. Mr. Gibson will serve a one-year probationary period. Mr. Mazzurco seconded. Vote unanimous; motion passed.

Township Administrator

Administrator Purchase discussed the new fireworks law. In H.B. 172 Townships have the ability to opt out of the change in the law. Mr. Purchase contacted Concord Township, who had passed the resolution, to discuss details. To pass the resolution tonight would be too close to the Independence Day holiday to get the message out to the public.

Edward Shannon thought that the laws were meant to protect rights. As long as the neighbors are not offended, why is it an event.

Public Comments/Questions

The public had no comments or questions.

Shane Hajjar – Geauga County Engineer’s office

Mr. Hajjar explained that the bids received for the reconstruction of various roads were rejected due to being more than 10% over the engineer’s estimate. The estimate was redone and the project would be rebid.

2022-268. Mr. Radtke moved to reject all bids for the Reconstruction of Various Roads in Chester Township (Project #RC-CHE-V-2022) as recommended by the Geauga County Engineer, as all were in excess of the allowable 10% above the Engineer’s estimate. Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

2022-269. Mr. Radtke moved to approve and sign the plans and specifications and Resolution to Order the 2022 Reconstruction of Various Roads Re-Bid (RC-CHE-V-2022) as recommended by the Geauga County Engineer. Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Department Business – Road

2022-270. Mr. Radtke moved to approve Road Department expenditures as listed below. Mr. Mazzurco seconded. Vote unanimous; motion passed.

PO #	Type	Amount	Payable To	Comments
155-2022	Reg	1546.00	Dexter Co.	Repair John Deere mower ground roller
156-2022	Reg	2240.00	Marshall Power Equipment	Six Stihl chainsaws
157-2022	Reg	1600.00	Dover Hydraulics	Repair cylinder on Massey boom mower
158-2022	Reg	4050.00	Kalida Truck Equipt	Two new lift cylinders

2022-271. Mr. Radtke moved to approve the sale of five Road Department chainsaws on GovDeals.com as listed below. Mr. Mazzurco seconded. Vote unanimous; motion passed.

Year	Model	Serial Number
2003	MS 261	291260385
2008	MS 361	277817971
2008	MS 210A	277743105
2009	MS 210B	277342338
2016	MS 250	505869392

Department Business – Police

2022-272. Mr. Radtke moved to approve Police Department expenditures as listed below. Mr. Mazzurco seconded. Vote unanimous; motion passed.

PO #	Type	Amount	Payable To	Comments
154-2022	Reg	1500.00	Mr. Tire Auto Service Centers	Repairs/maintenance motor vehicles

Department Business – Zoning

2022-273. Mr. Radtke moved to approve after the fact to set a public hearing date on July 14, 2022 at 6:00 PM at the Town Hall for zoning amendment Z-2022-1 and advertise in the Maple Leaf on June 30, 2022 and Chester News on July 6, 2022. Mr. Mazzurco seconded. Vote unanimous; motion passed.

Judith Schwed stated the advertisements in the papers for the zoning public hearings leaves something to be desired. She thought that the Township was not transparent enough. Mr. Radtke stated the Prosecutor would be contacted about flexibility of legal notices.

Linda Gifford had spoken with the zoning secretary regarding this issue and provided her with legal notice samples from other Townships.

New Business

Two applicants submitted resumes for the Administrative Assistant position. The individuals would be contacted later next week for interviews.

A public record request had been received from a resident regarding sensitive ongoing legal matters. The request was forwarded to outside legal counsel, who drafted a response for the board to use. Mr. Richter stated they had also received extremely broad requests regarding email correspondence.

Administrator spending authority was discussed. There have been recent significant expenses incurred, and as an alternative to trying to contact all three Trustees for approval to spend, the Administrator could be contacted in a timelier fashion to approve the expense. It would still be brought to the board for approval after the fact, but the process would be streamlined.

2022-274. Mr. Radtke moved to approve spending authority up to \$3,000.00 for Chester Township Administrator Mark Purchase. Mr. Mazzurco seconded. Vote unanimous; motion passed.

2022-275. Mr. Radtke moved to approve reservations in Parkside Park as listed below. Mr. Mazzurco seconded. Vote unanimous; motion passed.

Date	Area	Time	Purpose
July 9, 2022	West pavilion	11AM – 3 PM	Private event
July 16, 2022	West pavilion	8:30 AM – noon	Private event

Township Park

Lights have been replaced on the volleyball courts.

Financial Items

2022-276. Mr. Radtke moved to approve the financial transactions below. Mr. Mazzurco seconded. Vote unanimous; motion passed.

INTRA-FUND TRANSFERS				
Fund	Amount	From Account	To Account	Purpose
Gen	\$600.00	1000-120-599-0000 Other/Other Expenses	1000-110-360-0000 Contracted Services	TH cleaning through Y/E

Gen	1500.00	1000-760-740-1205 Machinery, Equipt., Furn/Admin	1000-110-360-0000 Contracted Services	TH cleaning through Y/E
RD	7000.00	2031-330-490-0000 Other/Supplies & Materials	2031-760-740-0000 Machinery, Equipment & Furniture	Per J Onyshko 6/28/22
RD	2280.00	2031-330-599-3004 Other - Other Expenses Signs	2031-760-740-0000 Machinery, Equipment & Furniture	Per J Onyshko 6/28/22
Gen	2500.00	1000-760-730-1202 Improvement of Sites/Parks & Recreation	1000-110-319-0050 Other-Professional & Tech Services (Trustees)	For Clemans Nelson invoices

PURCHASE ORDERS					
Dept	PO #	Type	Amount	Payable To	Comments
Gen	153-2022	Reg	2100.00	MT Cleaning Co.	TH cleaning
Gen	159-2022	Reg	7800.00	Illuminating Co.	Electricity
Gen	160-2022	Reg	3637.50	Playground World	75 yds. Playground mulch

CHECKS		
Date	Starting No.	Ending No.
7/5/22	85265	85274
6/30/22	85275	85332
Fiscal Officer's note: the last check number used on 6/16/22 was 85264		

EFT DIRECT DEPOSITS			
Date	Starting No.	Ending No.	Description
7/5/22	946-2022	1010-2022	Regular payroll

VOUCHERS & WITHHOLDINGS				
Voucher	Payee	Amount	Dated	Description
1012-2022	First National Bank EFTPS	\$17,007.34	7/5/22	Employee & employer withholding – Federal

Open/Ongoing Items

Henry House – no update

Budget – Due to Geauga County by July 20, 2022

Upcoming Items/Deadlines

Budget hearing August 15, 2022 at 11:00 AM at the Courthouse Annex 231 Street, Suite 1A

2022-277. Mr. Radtke moved to approve and sign a resolution regarding Assistant Fire Chief Karen Moleterno for her service to Chester Township. Mr. Mazzurco seconded. Vote unanimous; motion passed.

Trustee Radtke read the proclamation into the record.

“On the occasion of the retirement of Assistant Fire Chief Karen Moleterno, Chester Township wants to recognize her contributions and service to Chester Township Fire Department over her 34 years of service to the community;

As one of the first and only paramedics, Assistant Chief Moleterno brought the Fire Department to an all paramedic level, sometimes tutoring employees who were struggling to pass the paramedic exam, resulting in their success;

Assistant Chief Moleterno instituted EMS billing and continued to oversee this project for over 15 years, brining additional income to the Department of \$200,000 annually;

Implemented a new fire and EMS reporting system that brought the Fire Department up to state standards and increased its revenue;

Provided advanced level EMS training, improving the overall level of care to the community;

Instituted a community paramedicine/community health worker program to help elderly patients receive follow up care while in their home;

Helped institute a quality assurance program for Department EMS care to ensure adequate patient care by Department staff improving the care delivered.

Chester Township thanks her for her years of service on behalf of the people and fire service of the Township and wish her well in her future endeavors.”

ADJOURNMENT:

There being no further business before the Board, Mr. Radtke adjourned the meeting at 7:18 P.M.

Respectfully submitted,

Patricia Jarrett, Fiscal Officer

July 14, 2022 Motion #2022-283
Approval Date

Ken Radtke, Jr., Chairman

Joseph C. Mazzurco, Vice-Chairman

Craig S. Richter, Trustee