

The Chester Township Board of Trustees met in Regular session **Thursday, March 24, 2022** in the Town Hall Meeting Room at 6:30 P.M. Chairman Ken Radtke presided.

**Roll Call:** All Trustees and the Fiscal Officer were present.

**Pledge of Allegiance to the Flag**

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

**Approval of Minutes**

**2022-110.** Mr. Radtke moved to approve the minutes of the Board of Trustees meeting(s) dated 3/3/22 and 3/10/22 as presented to the Board by the Fiscal Officer. Mr. Mazzurco seconded. Vote unanimous; motion passed.

**Public Comments/Questions**

No comments or questions received.

**Department Business – Road**

**2022-111.** Mr. Radtke moved to approve the promotion of Tom O’Brien from Road Worker to Road Worker I at the rate of \$22.29/hr. effective April 4, 2022. Mr. Mazzurco seconded. Vote unanimous; motion passed.

**2022-112.** Mr. Radtke moved to approve after the fact \$7,050.00 payable to Rush Truck Centers for repair of injectors on truck #8 from 2031-330-323-0074 Repairs & Maintenance/Outsourced Work. Mr. Mazzurco seconded. Vote unanimous; motion passed.

**2022-113.** Mr. Radtke moved to award the bids for the furnishing and delivery of various road materials to the lowest or best bidders as recommended by the Road Superintendent and documented in the table below, and sign and enter into contract with Arms Trucking Company and Cuyahoga Asphalt. Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

2022 MATERIAL BIDS - CHESTER TOWNSHIP																	
Company Name	Bond or Check included	SLAG		LIMESTONE				CLAY	ICE CONTROL		ASPHALT			RIP-RAP MATL			
		8	57	4 & 8	57	9	8	617	304	9 Gravel	Ice Grit*	301	448	448	Type B	Type C	Type D
Allied Corporation												\$75.00	\$76.00	\$85.00			
Allied Corporation				\$29.95	\$29.95	\$24.80	\$32.45	\$24.90	\$23.15						53.35	\$52.00	\$51.30
Cuyahoga Asphalt												\$65.00	\$70.00	\$80.00			
Kokosing Materials												\$65.00	\$70.00	\$80.00			
Arms Trucking		\$34.15	\$22.90	\$31.00	\$28.90	\$25.00	\$28.95	\$25.50	\$23.75	18.95	20.75	23.50			\$54.50	\$52.15	\$50.75
Lafarge N. America		\$35.75	\$21.75														
*sample required																	

**2022-114.** Mr. Radtke moved to approve and sign Resolution Authorizing Participation in the ODOT 2022-2023 Winter Salt Contract (#018-23, 3200 tons +/- 10%. Mr. Mazzurco seconded. Vote unanimous; motion passed.

**2022-115.** Mr. Radtke moved to approve Road Department expenditures as listed below. Mr. Mazzurco seconded. Vote unanimous; motion passed.

PO #	Type	Amount	Payable To	Comments
109-2022	T&N	\$18,937.17	Chardon Oil Co.	Invoices 570934, 570942
111-2022	Reg	\$7,050.00	Rush Truck Centers	Repair Injectors on Truck #8
112-2022	Reg	\$37,500.00	Chardon Oil Co.	Operating Supplies

**Department Business – Fire**

**2022-116.** Mr. Radtke moved to amend motion 2022-96 approving the hiring of Mr. William Fiala at the rate of \$20.61 effective March 11, 2022. Mr. Mazzurco seconded. Vote unanimous; motion passed.

**2022-117.** Mr. Radtke moved to amend motion 2022-52 approving the promotion of FF/EMT – P Jeremy Scalese to Paramedic Lieutenant effective January 1, 2022. Note: original motion had an effective date of February 6, 2022. Mr. Mazzurco seconded. Vote unanimous; motion passed.

**2022-118.** Mr. Radtke moved to amend motion 2022-99 approving the collective bargaining agreement between Chester Township and the IAFF Local 5331 effective February 20, 2022. Note: original motion had an effective date of January 1, 2022. Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**2022-119.** Mr. Radtke moved to approve after the fact \$6,833.77 payable to Countryside Truck Service for repair of transmission control module on tanker 3434 from 2281-230-323-0301 Repairs and Maintenance/Motor Vehicles. Mr. Mazzurco seconded. Vote unanimous; motion passed.

Linda Gifford asked about Atwell's clothing purchase for fire department. She was unaware that Atwell's sold apparel.

**2022-120.** Mr. Radtke moved to approve \$6,029.80 payable to Atwell's Police and Fire Equipment for the purchase of various clothing items from 2281-230-599-0317 Other/Other Expenses/Personal Equipment. Mr. Mazzurco seconded. Vote unanimous; motion passed.

#### **6:36 PM – Bid Opening – Chester Township Landscape and Ballfield maintenance**

One bid had been received from Innovative Companies Ltd. Mr. Mazzurco would follow-up with the company for a breakdown of costs between the properties. A resident inquired as to the location of the company; they are located in Mentor.

#### **Jennifer Jones, Director, Geauga-Trumbull Solid Waste Management District**

Ms. Jones explained the Drop off Improvement Grant. Communities with drop off sites are given money to fix up their sites; there are also Go Green grants which are for different environmentally friendly projects. This year across all of Geauga County GTSWMD has given out about \$150,000 in grants. Chester Township is getting \$15,000 to start repaving the recycle park as well as do some cameras at the recycle park. Cameras will be installed by the end of April. The Go Green grant is for the community clean up day so you can collect electronics, instead of driving to their facility in Warren. GTSWMD is giving the Kiwanis a \$3,500 grant to put in a cardboard shed. This year's scrap tire grant is in the amount of \$3,406. Chester Township is getting \$27,000 for various recycling grants this year. The Kiwanis approached Ms. Jones about having a container to accept just glass, separate from all the other bins. A new company is willing to put rolling carts at the Recycle Park for that glass at no charge. We have a facility in Warren that you can bring hazardous waste; they have been working on building another facility closer in Geauga which should be done in the next few months. It's under construction, slated to open in May or June. Mr. Philbrick asked about labels on plastic bottles. Discussion on what can be recycled. April 23<sup>rd</sup> is paper shredding day at the new facility in Claridon Township. Gayle Gifford asked about recycling metal lids.

#### **Executive Session**

**2022-121.** Mr. Radtke moved to enter into executive session at 7:10PM pursuant to Ohio Revised Code 121.22 (G)(4) reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment. Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Fiscal Officer Jarrett, Captain Young and Chief Purchase were invited into the executive session. The board reentered public session at 7:34 PM.

**New Business**

**2022-122.** Mr. Radtke moved to approve \$210.00 payable to the Geauga County Township Association for Ken Radtke, Craig Richter, Joe Mazzurco, Mark Purchase, Craig Young and Laura Klendworth to attend the April 13, 2022 Quarterly Dinner Meeting hosted by Russell Township. Mr. Mazzurco seconded. Vote unanimous; motion passed.

The elected officials discussed line items in the permanent appropriations and movement of funds.

**RESOLUTION 2022-123.** Mr. Radtke moved to approve the 2022 permanent Appropriations in the amount of \$10,157,803.11 as submitted by the Fiscal Officer. Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**2022-124.** Mr. Radtke moved to approve and sign the NOPEC Energized Community Grant Agreement and the resolution as amended authorizing all actions necessary to accept the 2022 Northeast Ohio Public Energy Council (NOPEC) energized community grants as provided for in the NECG Grant Program guidelines. Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**2022-125.** Mr. Radtke moved to approve and sign cemetery deeds for the sale of the following plots: Mr. Mazzurco seconded. Vote unanimous; motion passed.

DEED #	SECTION	PLOT	SITE(S)
22-006	C	409	2 & 3
22-004	C	389	1 & 2
22-005	C	389	3 & 4

**Township Park**

- Park Board meeting March 16  
Park Board asked for operating costs in the amount of \$10,000 as they would be out of money by the end of the year. We need to give okay to make a claim for damaged slide. Will the Park Board be responsible for projects or will the Board just pay the bills for the projects.  
Mr. Radtke requested the budget from the Park Board; Mr. Richter will follow-up.
- BlueSkies cleaning quote  
Received quote and no change in price.

**Financial Items**

**2022-126.** Mr. Radtke moved to approve the financial transactions below. Mr. Mazzurco seconded. Vote unanimous; motion passed.

PURCHASE ORDERS					
Dept	PO #	Type	Amount	Payable To	Comments
ALL	110-2022	Reg	\$8,336.00	BWC	Increased Salary Increased estimate

CHECKS		
Date	Starting No.	Ending No.
3/29/22	84827	84832
03/24/22	84833	84877
Fiscal Officer's note: the last check number used on 3/10/22 was 84826		

EFT DIRECT DEPOSITS			
Date	Starting No.	Ending No.	Description
03/29/22	438-2022	502-2022	Regular Payroll

VOUCHERS & WITHHOLDINGS				
Voucher	Payee	Amount	Dated	Description
504-2022	First National Bank EFTPS	\$18,911.81	3/29/22	Employee & employer withholding – Federal
505-2022	Ohio Department of Taxation	\$112.79	4/14/22	Employee & employer withholding – Local School Dist
506-2022	Treasurer, State of Ohio	\$10,210.75	4/14/22	Employee & employer withholding – State
437-2022	Bureau of Workers’ Com	\$8,336.00	03/25/2022	Increase Salary Increase Est.

**Fiscal Officer’s Report**

Mrs. Jarrett reported that she is working on the credit card policy and other policies, as well as bidding for bank accounts. Discussion on using the UAN computer as a server.

Donations Received			
	Received from	Amount	Description
1	Linda Gifford	\$110.00	Flower basket

**Open/Ongoing Items**

- Memorial Day ceremony – spread sheet created, need to assign tasks.
- Henry House – no response on grant
- Job descriptions
- Township policy development
- Sunshine Training – online training for department heads and staff

**Upcoming Items/Deadlines**

- April 1, 2022 – tax budget due to County
- May 2022 – deadline for Recycle Park cameras (Go Green grant)

**Executive Session**

**2022-127.** Mr. Radtke moved to enter into executive session at 7:55PM pursuant to Ohio Revised Code 121.22 (G)(2) to consider the purchase of property for public purposes, and (G)(4) preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees. Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Fiscal Officer Jarrett was invited into the executive session. The board reentered public session at 8:15 PM.

**ADJOURNMENT:**

There being no further business before the Board, Mr. Radtke adjourned the meeting at 8:15 P.M.

Respectfully submitted,

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Patricia Jarrett, Fiscal Officer

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April 7, 2022 Motion # 2022-136  
Approval Date

\_\_\_\_\_  
Ken Radtke, Jr., Chairman

\_\_\_\_\_  
Joseph C. Mazzurco, Vice-Chairman

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Craig S. Richter, Trustee